



# Building Department Permit Application

Application and all required supporting materials must be completed prior to requesting a permit.

City of Conway Building Department  
206 Laurel Street, 29526

Phone: (843) 488-9888  
Conway, South Carolina

FAX: (843) 488-9890  
[www.cityofconway.com](http://www.cityofconway.com)

Address of Work Site: _____	TMS# _____	Zoning: _____
Owner of Property: _____	Mailing Address: _____	
Phone #: _____	Fax #: _____	
Contractor: _____	Mailing Address: _____	
Phone #: _____	Fax#: _____	Email: _____
City Business License #: _____	State License #: _____	Expiration Date: _____
Architect/Designer: _____	Mailing Address: _____	
Phone #: _____	Fax#: _____	
Engineer: _____	Mailing Address: _____	
Phone #: _____	Fax#: _____	

**Type of Work** : New  Addition  Alteration  Repair  Move  Remove  Other   
 Commercial  Residential  Other

**Explain Work Specifically:**

_____ Signature of Contractor or Authorized Agent  _____ Print Name  _____ Signature of Owner (if Builder)  _____ Print Name	<p>Is <b>RESIDENCE</b> 50 years or older? _____          A print out, available from the Horry County Assessor's Office, is required as proof age.</p> <p><b>VALUATION OF WORK:</b> \$ _____          Valuation on Building Permits will be calculated by Building Department. Separate permits may be required. Subcontractor information must be provided.</p> <p><b>NOTE: ALL SEWER &amp; WATER FEES MUST BE PAID PRIOR TO THE ISSUANCE OF PERMITS ON NEW CONSTRUCTION.</b></p>
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Approvals	Building	Zoning	Type of Const.	Occupancy Group	Total Sq. Ft
	Building Permit	\$ _____	# Stories	# Dwelling Unit	# Bedrooms
	Electrical Permit	_____	# Bathrooms	Elec. Amp	HVAC
	Plumbing Permit	_____	Flood Elevation	Fire Sprinklers	# of Seats
	Mechanical Permit	_____	Date Issued: _____  Issued By: _____  Permit # _____ Permit Amt \$ _____		
	Gas Permit	_____			
	Sign Permit	_____			
	Plan Review Fee	_____			
	Fire Sprinklers	_____			
	Other	_____			
	Total Amount Due	_____			