



POSITION OPEN

PARKS, RECREATION & TOURISM DEPARTMENT FITNESS COORDINATOR Job Posting Date – November 14, 2018

The City of Conway is seeking a qualified candidate for the position of Fitness Coordinator. This is a full-time position. This position is responsible for coordinating the fitness/wellness programs for the City of Conway. Duties include: supervising, scheduling and training of staff; equipment maintenance; plan, promote and teach a wide variety of fitness/wellness programs for all ages and abilities. Applicants should be knowledgeable in modern fitness/wellness programming and personal training. This position assists with all department programs as needed. Work is conducted under the general supervision of the Parks, Recreation & Tourism Director and is reviewed through periodic conferences and observation.

Minimum Experience and Training: Bachelor's Degree in Exercise Science, Biology, Health Promotion or related discipline is preferred. Certification as an ACE, AFAA, IDEA or ACSM group fitness instructor must be able to be attained within 6 months of hire. Additional exercise certifications are preferred. Previous experience teaching group exercise classes and personal training is required. Previous experience with personal and group Nutrition is preferred. Applicant must be able to lift at least 50 lbs. Applicant must be dependable, have strong customer service skills, outgoing personality and be energetic. Good computer experience is desired. Night and weekend work is required. Must have the Ability to understand and follow oral and written instructions. Applicant must possess a valid South Carolina Driver's License or the ability to obtain license prior to employment. CPR/First Aid Training is required.

Entry level pay for this position is \$37,594.00.

Interested persons should submit an application with a *certified ten-year driving record* to Lynn S. Smith, Human Resources Director at P.O. Box 1075 Conway, SC 29528. Applications may be obtained from the SC Department of Employment & Workforce Center at 200 A Victory Lane, Conway, SC or downloaded from the City's website www.cityofconway.com.

This position will remain open until filled.

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