

CONWAY CITY COUNCIL MEETING  
CITY HALL COUNCIL CHAMBERS  
229 MAIN STREET  
CONWAY, SOUTH CAROLINA  
MONDAY, SEPTEMBER 19, 2016 – 5:30 PM

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**PRESENT:** Mayor Barbara Blain-Bellamy, Mayor Pro Tem Jean Timbes, Council Members Randle L. Alford, Thomas J. Anderson II, William M. Goldfinch IV, Ashley Smith, and Larry A. White

**STAFF:** Bill Graham, City Administrator; Kevin Chestnut, Public Works Director; Adam Emrick, Planning Director; Foster Hughes, Parks, Recreation and Tourism Director; James Friday, Public Utilities Director; Reggie Gosnell, Police Chief; Le Hendrick, Fire Chief; Reggie Jenerette, Solid Waste Director; Billy Joe Sawyer, Building Official; Lynn Smith, Human Resource Director; Alison Williams, Finance Director; Timmy Williams, Grounds and Maintenance Director; and Debbie F. Smith, City Clerk

**OTHERS IN ATTENDANCE:** Rein Mungo, M. Cuthbert, A. Cuthbert, Barry Dykes, Tommy Moore, Grace Raravello, Rick Miller, Kathy Winters, Brenda Little, Donna Brooks, John Edlich, Hugh Schrowang, Barb Eisenhardt, Kathy Ropp, and others

The requirements for posting notice of this meeting under South Carolina's Freedom of Information Act (FOIA) were met.

**CALL TO ORDER:** Mayor Blain-Bellamy called the meeting to order.

**INVOCATION/PLEDGE OF ALLEGIANCE:** Mayor Blain-Bellamy recognized Rev. Jason Collins of St. Paul's Anglican Church who gave the invocation. City Council and those in attendance recited the Pledge of Allegiance.

**APPROVAL OF AGENDA:** Motion: Alford made a motion, seconded by Anderson, to approve the agenda as presented. Vote: Unanimous. Motion carried.

**APPROVAL OF CONSENT AGENDA - Minutes of City Council meeting – August 15, 2016:** Motion: Timbes made a motion, seconded by Smith, to approve the consent agenda as presented. Vote: Unanimous. Motion carried.

**PUBLIC INPUT:**

**Tommy Moore**

- Announced that the meeting to address the heroin epidemic has been scheduled for Thursday, October 27, 2016. He thanked Mayor, Council and City staff for their willingness to participate in this meeting.
- Expressed his excitement about the Celebration of Lights.
- Thanked Mayor and Council for initiating the Town Hall meetings.

**Barbara Eisenhardt** expressed her concern of property values decreasing in the Wild Wing community as a result of Wild Wing Boulevard being used as the entrance and exit into the Aldi grocery store.

**Erin Battel** commented that in her opinion, City staff did not properly notify the residents of Wild Wing about Wild Wing Boulevard being used as the entrance and exit for Aldi grocery store. She also expressed safety concerns with this plan.

**Barry Dykes** strongly objected to the use of Wild Wing Boulevard being used as the entrance and exit to Aldi grocery store.

Mayor Blain-Bellamy asked for a show of hands of those in attendance who were against the proposed Aldi entrance and exit coming onto Wild Wing Boulevard.

**Nigel Heronzy** represented the seller of the proposed Aldi grocery store property. He reported that when the property was sold having unrestricted access to Wild Wing Boulevard.

**Darren Smith**, owner of Rivertown Bistro and the Bonfire Restaurant, confirmed that he plans to re-open the Bonfire Restaurant in mid-November and inquired on the status of the floating dock on the Riverwalk

#### **SPECIAL PRESENTATIONS:**

- A. Presentation of proposed deed and conservation easement for conservation property to the City of Conway from The Nature Conservancy.** The Nature Conservancy proposed that the City accept a deed transferring approximately 237 acres of protected conservation property north of Hwy 501 Business. This property would be conveyed to the City with a deed restriction that title will be conveyed to the United States Fish and Wildlife Service when the boundaries of the Waccamaw National Wildlife Refuge are expanded. By accepting this proposal, the City is required to also accept a conservation easement on the property. **Motion:** Goldfinch made a motion, seconded by Alford, to accept the title to the property and authorize the City Administrator to sign legal documents. **Vote:** Unanimous. Motion carried.
- B. Accommodations Tax Committee funding recommendation.** The total Accommodations Tax funds available from the fiscal year ending June 30, 2015, is \$59,482.70. In accordance with state law, the first \$25,000 of these funds is allocated to the General Fund and the balance is allocated as follows: 5% to General Fund, 30% to the City's selected designated marketing organization (Conway Downtown Alive), and 65% to tourism related expenses. Rein Mungo, Accommodations Tax Advisory Committee Chairman, presented the committee's recommendations for disbursement of funds as follows: Conway Area Chamber of Commerce, \$7,000; Conway Downtown Alive, \$4,000; Create! Conway, \$1,500; Waccamaw Market Cooperative (Conway Farmers Market Association), \$1,000; and Theatre of the Republic, \$9,000. **Motion:** Timbes made a motion, seconded by White, to approve the allocation of the Accommodation Tax funds as recommended by the Accommodations Tax Advisory Committee. **Vote:** Anderson abstained from the vote; all others voted in the affirmative. Motion carried.
- C. Presentation on Santee Cooper's vegetation management program – Jeff Lane, Santee Cooper (Hughes)** Jeff Lane, Santee Cooper, presented a power point presentation on "Distribution Line Clearance" and how it will affect the City.
- D. Report on City's participation in the United Way of Horry County Campaign.** Lynn Smith, Human Resource Director, reported that the City's total contribution was \$10,363.60, an increase of 6.05% from last year.
- E. Employee of the Month for August Award** was presented to Ted Dudley, Public Utilities Department. Dudley was commended by City Council for having been selected as the recipient of this award. The presentation was made by the City Administrator accompanied by the Public Utilities Director.
- F. Employee Longevity Bonus Awards** were presented to Susan Anderson, Recreation Department, 5 years; Jamison Dixon, Public Works/Street Department and Jeff Justice, Solid Waste Department, 10

years; and Eldred Johnson, Finance Department, 20 years. The presentations were made by the City Administrator and Mayor Pro Tem Timbes.

#### **ORDINANCES FOR FIRST READING:**

- A. Ordinance #2016-10-3 (A) Granting Consent to the Application for Amendment of State-Issued Certificate of Franchise Authority for Frontier Communications of the Carolinas LLC.** Graham reported that the City has been notified by the Office of the Secretary of State that Frontier Communications of the Carolinas LLC has requested to amend its state-issued certificate of franchise authority to include the City of Conway in its service area for the provision of video services. If consent to this request is given by the City, the franchise fee rate to be paid by Frontier Communications under this agreement will be 5% of gross its revenues. **Motion:** White made a motion, seconded by Smith, to approve first reading of Ordinance #2016-10-3 (A). **Vote:** Anderson voted in the negative; all others voted in the affirmative. Motion carried.
- B. Ordinance #ZA2016-10-3 (B) Accepting the petition of LeKenzy Jean to annex approximately .5 acres of property located at 5003 Presbyterian Drive (TMS# 151-18-02-016/PIN 38301030007) and to rezone the property to Low Density Residential (R-1) upon annexation.** Emrick advised Council that this request is being made to allow the residential structure on the property to tie onto the City's water system. The *City of Conway Comprehensive Plan* identifies the parcel as Existing Residential. The Planning Commission has recommended approval of the request. Staff recommended first reading approval. **Motion:** Alford made a motion, seconded by White, to approve first reading of Ordinance #ZA2016-10-3 (B). **Vote:** Unanimous. Motion carried.
- C. Ordinance #ZA2016-10-3 (C) Accepting the petition of Tony C. Jordan to annex approximately .25 acres of property located at 380 Claridy Road (TMS# 137-16-01-031/PIN 36713010058) and to rezone the property to Low Density Residential (R-1) upon annexation.** Emrick advised Council that the request is being made to allow the residential structure on the property to tie onto the City's water system. The *City of Conway Comprehensive Plan* identifies the parcel as Existing Residential. The Planning Commission recommended approval of the request. Staff recommended first reading approval. **Motion:** Alford made a motion, seconded by White, to approve first reading of Ordinance #ZA2016-10-3 (C). **Vote:** Unanimous. Motion carried.
- D. Ordinance #ZA2016-10-3 (D) Amending Article 9 of the Unified Development Ordinance to amend regulations of Landscape Buffers contained in Table 9.1 as they pertain to the buffering standards of Highway Commercial zoning.** Emrick reported that in 2015, City Council amended UDO landscape buffer regulations for all development (Table 9.1). The effect of the amendment was that buffer types are based on adjoining property zoning instead of adjoining property use. The proposed ordinance would reduce the buffer required between HC and P, NC, CC, CBD, WRD, and IN zoned properties to a Type A buffer, which is 5' wide and requires 2 understory trees and 18 shrubs per 100 linear feet. The Planning Commission has recommended approval of the amendment. Staff recommended first reading approval. Emrick noted that, if first reading is approved, the required public hearing will be held at the next Council meeting. **Motion:** Anderson made a motion, seconded by Goldfinch, to approve first reading of Ordinance #ZA2016-10-3 (D). **Vote:** Unanimous. Motion carried.

#### **RESOLUTIONS:**

- A. Resolution in support of Hometown Economic Grant for development of a master plan for the Riverfront.** Emrick presented a proposal for the submission of an application for a \$25,000 Hometown

Economic Development Grant from the Municipal Association of South Carolina. The grant, if awarded, would be used for the development of a Riverfront master plan. A 15% local match (\$3,750) would be required. The City of Conway would be required to provide a grant match of 15% of the total grant award. Staff recommended adoption of the proposed resolution in support of the City's grant application. **Motion:** Timbes made a motion, seconded by Anderson, to adopt the resolution in support of the application for a Hometown Economic Development Grant. **Vote:** Unanimous. Motion carried.

- B. Resolution in support of a statewide initiative for legislative and funding support for improved passenger rail service for the State of South Carolina.** Carolinas Association for Passenger Trains (CAPT) believes that increased passenger rail service is vital to the economy of Conway and to the entire state of South Carolina because rail service is the solution to the state's transportation problems, building passenger rail service is an infrastructure investment that will pay off right away in jobs and improved mobility. Mayor Blain-Bellamy read aloud the resolution. **Motion:** Anderson made a motion, seconded by Times, to approve the letter of recommendation and approve the resolution. **Vote:** Unanimous. Motion carried.

#### **ITEMS FOR CONSIDERATION:**

- A. Acceptance of renewal contract with Agape Physicians Care.** Smith reported that Agape Physicians Care has agreed to renew its twelve-month contract as provider of the City's employee medical service program for the same price as last year with enhancements. Agape Physicians Care has proposed to replace the E-Visit with an additional office visit with a physician or non-physician practitioner. The annual amount of \$20,615.00 is for a base plan of 651 allocated visits; for an additional \$15,190.00, each full-time employee will be allowed two additional visits if all 651 allocated base plan visits have been exhausted. Other provisions of the program would remain the same. Staff recommended approval of the contract renewal with Agape Physicians Care. **Motion:** Goldfinch made a motion, seconded by Anderson, to approve the 12-month contract renewal with Agape Physicians Care as provider of the City's employee medical service program and to authorize the City Administrator to execute necessary documents. **Vote:** Unanimous. Motion carried.
- B. Acceptance of bid for the purchase of three message boards.** Funds were included in the FY 2016-17 budget for the replacement of two full size message boards for the Public Utilities Department and one new Metro size message board for the Police Department. Bids were solicited for two Wanco full size message boards and one Wanco Metro size message board. The following bids, which included sales tax, were received: Coastal Safety - \$31,447.30 (full size) and \$13,583.65 (Metro); BC Cannon - \$33,052.30 (full size) and \$14,448.61 (Metro); and Bullzeye - \$31,083.50 (full size) and \$13,266.93 (Metro). Staff recommended acceptance of the low bid which was submitted by Bullzeye. **Motion:** Goldfinch made a motion, seconded by Smith, to accept the low bid submitted by Bullzeye for the purchase of the two Wanco full size Matrix message boards in the amount of \$31,083.50 for the Public Works Department and one Wanco Metro Matrix message board in the amount of \$13,266.93 for the Police Department. **Vote:** Unanimous. Motion carried.
- C. Proposal to cancel a portion of the Laurel Street resurfacing project.** Chestnut reported that this project, which entails resurfacing Laurel Street from 5<sup>th</sup> Avenue to 12<sup>th</sup> Avenue, would require milling the old asphalt from 5<sup>th</sup> Avenue to 9<sup>th</sup> Avenue and replacement of damaged curb and gutter. Concerns have been voiced by some residents that vibration from the machinery may damage the older homes in the neighborhood and the City has been requested not to resurface or make any repairs on Laurel Street from 5<sup>th</sup> Avenue to 9<sup>th</sup> Avenue. Based on this request, staff recommended that the scope of the resurfacing project be reduced to the section of Laurel Street between 9<sup>th</sup> and 12<sup>th</sup> Avenues. **Motion:** White made a motion, seconded by Alford, to accept staff's recommendation

regarding the Laurel Street resurfacing project. **Vote:** Goldfinch voted in the negative; all others voted in the affirmative. Motion carried.

- D. Acceptance of bids for purchase of vehicles – Grounds and Maintenance, Public Utilities, Building, Planning, Police and Fire Departments.** Bids were solicited from Conway Ford, Palmetto Chevrolet, Love Chevrolet (state contract) and Vic Bailey Ford (state contract) for vehicles for the Grounds and Maintenance, Public Utilities, Building, Planning, Police and Fire Departments according to specifications provided by the City. Staff recommended acceptance of the low bids. The amount budgeted for the Fire Department vehicle did not include equipment, striping and decals; however, there are sufficient funds in the overall Fire Department budget to cover the amount over-budget (approximately \$10,100). **Motion:** Goldfinch made a motion, seconded by Smith, to accept staff's recommendation to accept the low bids for the purchase of City vehicles as listed below. **Vote:** Unanimous. Motion carried.

**Conway Ford:**

Three ½ ton pickup trucks w/8' bed (\$62,817) and one ½ ton pickup truck w/6' bed (\$20,665) for Grounds and Maintenance Department

Two ¾ ton four wheel drive service trucks (\$75,300) for Public Utilities Department

One Ford Focus (\$16,290) for Building Department

Three Ford Interceptors (\$75,894/\$92,777 fully equipped, striping and decals) for Police Department

One Ford Escape (\$20,296/\$21,984.85 fully equipped, striping and decals) for Police Department

**Palmetto Chevrolet:**

One Chevrolet Traverse (\$23,460.50) for Planning Department

Two Chevrolet Impalas (\$44,056/46,684.50 fully equipped) for Police Department

One Chevrolet Silverado pickup truck (\$24,732.90/\$29,275.49 fully equipped, striping and decals) for Police Department

One ½ ton four wheel drive Chevrolet Silverado extended cab pickup truck (\$28,740.65/\$45,113.67 fully equipped, striping and decals) for Fire Department

Council Member Anderson excused himself from the meeting at this time.

- E. Acceptance of bid for sewer line rehabilitation.** The project areas for sewer line rehabilitation include Longwood Avenue from Cedar Lane to New Road, Cedar Lane from New Road to Longwood Avenue, Heritage Road (in backyards) from Longwood Avenue to Cedar Lane, and 5<sup>th</sup> Avenue from Smith Street to Powell Street. The following bids were received: IPR Southwest LLC - \$282,000; AM-Liner - \$239,400; Layne Inliner LLC - \$235,500; and Insituform Technologies - \$188,400. Staff recommended acceptance of the low bid. **Motion:** Alford made a motion, seconded by White, to accept the low bid of \$188,400 which submitted by Insituform Technologies. **Vote:** Unanimous among those present. Motion carried.

- F. Acceptance of bid for rehabilitation and epoxy lining of sewer manholes.** The project areas for rehabilitation and epoxy lining of sewer manholes include Racepath Avenue from Smith Street to Beaty Street, 5<sup>th</sup> Avenue from Smith Street to Main Street, 6<sup>th</sup> Avenue from Elm Street to Main Street and the area near Conway High School on Highway 501. The following bids were received: Mechanical Jobbers - \$52,548.75 and Dun-Right Services - \$50,167.60. The line item for this work in the FY 2015-16 budget was under-funded; however, there is adequate funding to cover the shortfall in the Public Utilities Department budget. Staff recommended acceptance of the low bid. **Motion:** Timbes made a motion, seconded by White, to accept the low bid in the amount of \$50,167.60 which was submitted by

Dun-Right for rehabilitation and epoxy lining of sewer manholes as presented. **Vote:** Unanimous among those present. Motion carried.

- G. Proposed new sewer lift station to bypass the Park Hill Subdivision.** Friday reported that the City has experienced sewer overflows in the Park Hill neighborhood during times of extremely wet weather conditions. A new sewer lift station constructed upstream of Park Hill Avenue would divert the sewage flow before it enters the Park Hill subdivision and would eliminate sewer overflows in that neighborhood. The estimated cost for such a proposed lift station is \$500,000 which includes the new force main to convey sewage from the new lift station to a 16 inch force main located on Crabtree Swamp Canal. Friday noted that State Legislators Jeff Johnson and Kevin Hardee, who represent portions of the Conway area, have expressed an interest in exploring state funding opportunities for this project. Based on the need, staff recommended that City Council set a priority on this project and authorize staff to move forward with efforts to obtain needed funding for implementation. **Motion:** Goldfinch made a motion, seconded by White, to approve staff's recommendation. **Vote:** Unanimous among those present. Motion carried.

Council Member Anderson returned to the meeting at this time.

- H. Recommendations from the Conway Celebration of Lights Committee regarding proposed admission fees and sponsorship rates.** The Conway Celebration of Lights event is scheduled for November 25<sup>th</sup> through Sunday, December 31<sup>st</sup>. Hughes presented the following recommendation for admission fees from the Celebration of Lights Committee: \$5.00 per car/sport utility vehicle, \$10.00 per standard van (up to 14 passengers), \$15.00 per passenger van (15-24 passengers), and \$25.00 per bus (25+ passengers). The Committee also recommended the following sponsorship packages: Platinum \$7,500 to \$10,000; Gold \$5,000 - \$7,499; Silver \$2,500 - \$4,499; Bronze \$1,000 - \$2,499; Angel \$500 - \$999; and Friend of Lights \$250 - \$499. Staff recommended approval of the recommendations from the Celebration of Lights Committee. **Motion:** Timbes made a motion, seconded by Anderson, to approve the recommendations for admission fees and sponsorship packages for the Celebration of Lights as presented. **Vote:** Unanimous. Motion carried.
- I. Request from Churches Assisting People to secure block storage building on site at former Fire Station #1.** During the August 15<sup>th</sup> Council meeting, Ms. Gail LaSalle, Executive Director, requested that the block storage building that is located on the former Fire Station #1 site (now occupied by CAP) be demolished. The matter was tabled to allow time for staff to explore other possibilities in order to preserve the building for possible future use. Staff recommended that, in lieu of demolition, the entry door of the building be covered with plywood and vinyl siding at an estimated cost of \$254.32. **Motion:** Timbes made a motion, seconded by White, to approve staff's recommendation. **Vote:** Unanimous. Motion carried.
- J. Consideration of location for a new floating dock on the Conway Riverwalk.** On April 18, 2016, Council voted to include \$100,000 in the FY 2016-17 budget for the construction of a floating dock along the Conway Riverwalk. At that time, staff recommended that the dock be placed between the Lower Warehouse and Bonfire Taqueria based on the original Riverwalk master plan. During a tour of the area to review potential locations for the dock, there was some interest among Council in two other possible locations for the dock. Hughes noted that in order for the proposed floating dock to be constructed in a location other than as shown on the master plan, a permit from the Corps of Engineers would have to be obtained and that process would require a new site plan. **Motion:** Timbes made a motion, seconded by Anderson, to approve the site shown on the Riverwalk master plan (area between the Lower Warehouse and the Bonfire Taqueria), as the location for the proposed floating dock. **Vote:** Unanimous. Motion carried.

## ITEMS FOR INFORMATION:

- A. **Fiscal Year 2015 - 2016 budget update as of June 30, 2016** was presented by the Finance Director as information.
- B. **Quit claim deed to railroad spur property on proposed Riverfront Development site.** Graham reported that RJ Corman Railroad Company has agreed to provide the City with a quit claim deed to the separately platted railroad spur extending from the main line onto the proposed riverfront development site. Upon receipt of the deed, the City will present an Ordinance for consideration at a future Council meeting to convey title to this property to Burroughs Company pursuant to the provisions of the riverfront/downtown development agreement.

## ITEMS FOR DISCUSSION:

- A. **Proposed procedure for awarding budgeted grant funds to in-city schools.** During the annual budget retreat, Council included \$3,000 to fund one \$500 grant to each of the six in-city schools (Conway High School, Conway Middle School, Whittemore Park Middle School, Conway Elementary School, Homewood Elementary School, and South Conway Elementary School). To enable the awarding of these grant funds, staff proposed that each school receive the grant by identifying a project benefitting the school and the community. Written proposals submitted by the six schools would be presented for Council's review. **Motion:** White made a motion, seconded by Anderson, to approve the process proposed by staff for awarding the above-referenced school grants. **Vote:** Unanimous. Motion carried.
- B. **Revised Grant Request application.** During the August 15, 2016 Council meeting, staff presented the proposed grant request application and guidelines. Council recommended additional wording that would emphasize that the special rules and guidelines for certain funds are mandated by state law. Williams noted that staff will strongly encourage organizations to comply with the set deadline for funding requests. Mayor Blain-Bellamy recommended a committee consisting of Council Members Goldfinch and Alford, the City Administrator, and the Finance Director to finalize the details.
- C. **Proposal for new LED street lights offered by Santee Cooper.** Chestnut noted that the City would save \$3,008.40 per year by upgrading 50 conventional street lights per year to energy efficient LED lights; however, to upgrade to the next brighter LED light, the City would spend \$31,889.52 more per year. Chestnut noted that most of the street lights that could be upgraded to a more powerful LED instead of the equivalent LED are located in residential areas. Staff recommended that the City participate in the Santee Cooper LED program with the conventional street lights being converted to equivalent LED lights. **Motion:** Anderson made a motion, seconded by White, to approve staff's recommendation. **Vote:** Unanimous. Motion carried.
- D. **Update on the repair of the retaining wall on Main Street.** During the October 2015 flood, the brick wall at 701 Main Street collapsed. The wall was in SCDOT right of way and SCDOT has accepted responsibility for replacing it. Chestnut reported that he has received confirmation that SCDOT has received 3 quotes under \$10,000 and that the SCDOT district office will contact the low bidder to determine a start date.
- E. **Proposed Request for Proposals for development of Riverfront Master Plan.** Emrick reported that, with the pending property transfers from the Burroughs Company to the City of Conway, the redevelopment of both the Riverfront area and other downtown commercial areas is likely to occur and

a master plan is necessary to assure that the connection of these two areas is purposeful and coordinated. In addition, Emrick noted that the opportunities presented by the redevelopment of the former Grainger Steam Plant property necessitate the Master Planning of areas in that vicinity. Staff requested approval to issue a Request for Proposals so that a consultant or group of consultants may be employed to develop these master plans. **Motion:** Goldfinch made a motion, seconded by Anderson, to accept staff's recommendation. **Vote:** Unanimous. Motion carried.

#### **CITY ADMINISTRATOR'S REPORT:**

- Commented that there was a request from Council to name a portion of Hwy 544 "Champion Boulevard" in honor of the Coastal Carolina Chanticleers winning the NCAA Championship; however, that portion of Hwy 544 has been named in the memory of Corporal Dennis Liedman.
- Reported that SCDOT has had difficulty retaining a contractor to clean the bridges in the City; therefore City staff will clean the bridges during the night.
- Reported that the burnt house on Hiland is now owned by USDA and the City has requested the dwelling be demolished by the end of the year.
- Reviewed the "Tentative Schedule of Employee Events"
- Commented that Public Input on the Master Plan will be received at the October 3<sup>rd</sup> Council meeting.
- Workshop item at October 3<sup>rd</sup> meeting to discuss naming City parks, ballfields, and City facilities. He requested Council suggestions by September 26<sup>th</sup>.
- Reported that the Crabtree bridge replacement will start October 10<sup>th</sup> and be completed on December 23, 016.
- The City Administrator will contact Tommy Moore to inquire about rescheduling the meeting to address the heroin epidemic.

#### **COUNCIL INPUT:**

##### **Smith**

- Thanked the City Planner and the Public Works Director for the work done to address the concerns of Ms. Patton, a resident of Rivertown Row.
- Recommended the City hire a Public Information Officer

Goldfinch requested that City staff send letters to all residents on Laurel Street from Fifth Avenue to Ninth Avenue explaining why the road in front of their residence will not be resurfaced.

##### **Anderson**

- Thanked everyone for the condolences on the passing of his mother.
- Suggested the City create a video commercial highlighting Coastal Carolina University.
- Commented that he was looking forward to the LED lighting throughout the City.

##### **Timbes**

- Commented that the City Administrator is looking into the City-wide alert in the case of emergency events.
- Stressed the importance of considerations that should be given in the naming of City properties.

##### **White**

- Reported that the light outside of City Hall was not working.
- Thanked staff for removing the "arms" from the water meters.



**EXECUTIVE SESSION: Motion:** Goldfinch made a motion, seconded by White, to enter into Executive Session to discuss receipt of legal advice on matters covered by attorney-client privilege which may lead to potential legal claims, to discuss negotiations incident to proposed contractual arrangements for the provision of legal services, to discuss the City Clerk's job performance evaluation, and to discuss the employment of an employee. **Vote:** Unanimous. Motion carried.

**RECONVENE FROM EXECUTIVE SESSION: Motion:** Anderson made a motion, seconded by Timbes, to come out of Executive Session. **Vote:** Unanimous. Motion carried.

**ACTION ON MATTERS DISCUSSED IN EXECUTIVE SESSION:**

**Motion:** White made a motion, seconded by Goldfinch, to hire Sanford Graves as the City Attorney and City Prosecutor, effective January 1, 2017, and to continue to request services from Attorney Emma Ruth Brittain regarding personnel and FOIA matters. **Vote:** Unanimous. Motion carried.

**Motion:** Smith made a motion, seconded by Alford, to approve the job performance evaluation of the City Clerk. **Vote:** Unanimous. Motion carried.

**Motion:** Anderson made a motion, seconded by Timbes, to approve the terms of the City Administrator's retirement plan effective June 30, 2017. **Vote:** Unanimous. Motion carried.

**ADJOURNMENT: Motion:** White made a motion, seconded by Goldfinch, to adjourn the meeting. **Vote:** Unanimous. Motion carried.

**APPROVAL OF MINUTES:** Minutes approved by City Council this \_\_\_\_\_ <sup>3<sup>rd</sup></sup> day of \_\_\_\_\_, 2016.  
October

  
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Debbie F. Smith, City Clerk