



**POSITION OPEN**

**POLICE DEPARTMENT  
POLICE OFFICER**

**Job Posting Date: August 31, 2018**

The City of Conway is currently seeking to fill open Police Officer positions to perform protective service work in the protection of life and property through the enforcement of laws and ordinances. Patrol assigned areas of the City and respond to calls for service; enforce all federal and state laws and City ordinances relating to public safety and welfare, and perform related law enforcement work as required. Monitor properties for security, maintain order and public safety, serve warrants, apprehend and arrest criminal suspects and law violators, prepare cases for court and provide court testimony as necessary. Exercise independent judgment and held accountable for law enforcement and operational matters relating to assigned responsibilities and perform under emergency conditions. This position reports to the Patrol Corporal.

General knowledge of the following is required: police methods, practices and procedures; pertinent federal and state laws and municipal ordinances; geography of the City and location of important buildings; and rules and regulations of the Police Department. Must possess the ability to understand and carry out oral and written instructions and to prepare clear and concise reports; ability to deal courteously, firmly and tactfully with the general public; possession of physical agility and endurances and skill in use of firearms and operation of a motor vehicle.

**Minimum Experience and Training:** Requires any combination of education and experience equivalent to graduation from high school or GED equivalency and possession of a valid South Carolina driver's license; must satisfactorily complete the South Carolina Criminal Justice Academy (SCCJA) Must maintain required level of proficiency in the use of firearms; maintain physical fitness in accordance with SCCJA standards; and meet and maintain all department and state education requirements for this position; ability to establish and maintain working relationships with associates and the general public.

Entry level pay for this position is:                   \$37,594.00

Interested persons should submit a Police Department application along with required documents as outlined in the application. Applications may be submitted to Lynn S. Smith, Human Resources Director at PO Box 1075 Conway, SC 29528. Applications may be obtained from the SC Department of Employment & Workforce Center at 200-A Victory Lane Conway, SC, or downloaded from [www.cityofconway.com](http://www.cityofconway.com). The deadline to apply for this position is 5:00 PM on Friday, September 21, 2018.

**CITY OF CONWAY IS A DRUG FREE AND EQUAL OPPORTUNITY/AFFIRMATIVE ACTION EMPLOYER**