

**MINUTES OF MEETING
CONWAY CITY COUNCIL
CITY HALL COUNCIL CHAMBERS
229 MAIN STREET
CONWAY, SOUTH CAROLINA
MONDAY – FEBRUARY 28, 2011 – 5:30 p.m.**

PRESENT: Mayor Alys C. Lawson, Mayor Pro Tem Thomas J. Anderson, and the following Council Members: Vivian E. Chestnut, William M. Goldfinch IV, Irby L. Koon, Jean M. Timbes, and Larry A. White

STAFF: Bill Graham, City Administrator; Barbara Blain-Olds, Assistant City Administrator; Billy Joe Sawyer, Building Official; Michael Hardee, Finance Director; Foster Hughes, Parks and Recreation Director; Freddie DuBose, Public Utilities Director; Rick Baker, Fire Chief; Reggie Gosnell, Police Chief; Michael Leinwand, Planning Director; Larry Schilling, Procurement Coordinator; Stephanie Carroll, IT Coordinator; Greg Richardson, Special Projects Coordinator; and Vicky Lefler, City Clerk

OTHERS IN ATTENDANCE: Kathy Ropp, Sean Kobos, George Ulrich, and Rev. David Avant

CALL TO ORDER: Mayor Lawson called the meeting to order at 5:30 p.m.

INVOCATION/PLEDGE OF ALLEGIANCE: Mayor Lawson welcomed Rev. David Avant of Mercy Baptist Church who gave the invocation. City Council and those in attendance recited the Pledge of Allegiance.

APPROVAL OF AGENDA: Motion: Koon made a motion, seconded by Anderson, to approve the agenda contents. Vote: Unanimous. Motion carried.

CONSENT AGENDA: **City Council minutes – February 7 and 14, 2011.** Motion: White made a motion, seconded by Anderson, to approve the consent agenda. Vote: Unanimous. Motion carried.

PUBLIC INPUT: None.

SPECIAL PRESENTATIONS: **George Ulrich** presented an overview of the recent Michelob Ultra Bike Ride which was held Sunday, February 20, 2011. Two hundred fifty four riders participated and over \$11,000 was raised for the Disabilities and Special Needs agency. Ulrich expressed appreciation to the City for its hospitality and the citizens' willingness to share the road with the riders.

ORDINANCES FOR FIRST READING:

A. **Ordinance #2011-03-14 (A) Amending the required appointment of ex-officio members on certain committees.** Graham advised Council that the intent of this ordinance is to allow committees to develop recommendations independent of Council input prior to presentation to the full Council. Committees that would be affected by this ordinance are the Bike, Hike

and Paddle Committee, Lakeside Cemetery Committee, Rose Hill Cemetery Committee, and Tennis Advisory Committee. Staff members will continue to meet with these committees and will inform them of this action. The Smith Jones Joint Venture Committee was established by the joint venture agreement and, therefore, is not included in this ordinance. Staff recommended first reading approval. **Motion:** Anderson made a motion, seconded by Koon, to approve first reading of Ordinance #2011-03-14 (A). **Vote:** Unanimous. Motion carried.

- B. Ordinance #2011-03-14 (B) Amending the Code of Ordinances, Title 7, Chapter 2, Alcoholic Beverages, by replacing Section 7-2-2 in its entirety and deleting Section 7-2-3.** Graham reported that City Council currently allows the public consumption and sale of beer and wine on public property through the special event application process. The intent of this ordinance is to define the regulations in City Code for such approvals. Staff recommended first reading approval. **Motion:** Koon made a motion, seconded by Anderson, to approve first reading of Ordinance #2011-03-14 (B). **Discussion:** Timbes commented on the lack of input she believes citizens have had with regard to a decision being made on this issue and stated that her opposition is representative of the concerns of her constituents. **Substitute Motion:** Timbes made a substitute motion, seconded by Chestnut, to have a referendum on this issue in November. Timbes requested a roll call vote and voting was accomplished by a show of hands. **Vote on Substitute Motion:** Chestnut and Timbes voted in the affirmative. Mayor Lawson, Anderson, Goldfinch, and Koon voted in the negative. Motion failed. Mayor Lawson then called for a vote on the original motion. Voting was accomplished by a show of hands. **Vote on original motion:** Mayor Lawson, Anderson, Goldfinch, Koon, and White voted in the affirmative. Chestnut and Timbes voted in the negative. Motion carried.
- C. Ordinance #2011-03-14 (C) Amending Ordinance #2004-05-10 (F) to change the name of the Rose Hill Cemetery Committee to Rose Hill Memorial Gardens Committee and to amend Title 3, Chapter 3, Article B, of the Code of Ordinances to reflect same.** Council was informed that this ordinance is being proposed in accordance with a request from the Rose Hill Cemetery Committee. Hughes reported the current signage at the cemetery identifies the name as the Rose Hill Memorial Gardens. Staff recommended first reading approval. **Motion:** Goldfinch made a motion, seconded by White, to approve first reading of Ordinance #2011-03-14 (C). **Vote:** Unanimous. Motion carried.

ITEMS FOR CONSIDERATION:

- A. Acceptance of bids on telecommunications for the Recreation Center.** Bids were recently solicited for network cabling, television cabling, paging system, security/alarm system, and camera system at the recreation center. Bids were received from four companies. The low bid received for the network cabling/television cabling/paging system was submitted by Mercom in the amount of \$13,332.84. The low bid received for the security/alarm system was submitted by HTC in the amount of \$8,385.57. Funds for these projects will come from the current construction budget. In response to Goldfinch's concerns regarding level of service, Schilling noted that Mercom is located in Pawleys Island and previously installed the cabling for the Public Works Complex. Schilling also noted that staff had opted to purchase and install the camera system for considerable savings; therefore,

it was recommended that all bids for the camera system be rejected and that Council approve the funding and accept the low bids for the cabling/paging system and security/alarm system. **Motion:** Koon made a motion, seconded by Anderson, to approve staff's recommendations as presented. **Discussion:** Anderson asked if specifications were given for these projects. Schilling responded in the affirmative. Anderson also inquired about the quality of the cabling work at the Public Works Complex; Carroll responded she was pleased with that work. **Vote:** Unanimous. Motion carried.

- B. Extension of contract for auditing services.** At its January 24, 2011, meeting, Council asked staff to negotiate the costs of a proposed extension of the annual audit engagement for the City with Smith, Sapp, Bookout, Crumpler & Calliham. The proposed extension will be for the fiscal years ending June 30, 2011, 2012 and 2013. The revised proposal for audit fees resulting from these negotiations were as follows: FY 2011, \$33,300; FY 2012, \$34,300; and FY 2013, \$35,300. Staff recommended acceptance of the revised proposal for extension of the contract for auditing services. **Motion:** Anderson made a motion, seconded by Chestnut, to accept the revised proposal for extension of the contract for auditing services offered by Smith, Sapp, Bookout, Crumpler & Calliham. **Vote:** Unanimous. Motion carried.
- C. Sale of tickets for Bryan House tours.** The Horry County Historical Society plans to open the Bryan House for public tours on Tuesdays and Thursdays, beginning in April, 2011. The Society has requested permission to sell tickets (\$5.00 each) for these tours at the Visitor Center. Staff recommended approval of the request. **Motion:** Koon made a motion, seconded by Anderson, to approve the request from the Horry County Historical Society as presented. **Vote:** Unanimous. Motion carried.
- D. Sale of surplus 1985 fire truck.** The City's 1985 American LeFrance (open cab) fire pumper truck has been kept in inventory since its replacement unit was purchased in 2000. During the past several years, Baker reported, the truck has been mostly used as a hose storage unit and auxiliary pumping unit and parts were removed from it for reuse in other vehicles. It recently experienced mechanical problems and is no longer operable (a short in the dash resulted in melted and fused wiring). Because the truck is obsolete and is no longer needed by the Fire Department, the City Shop does not recommend that repairs be attempted. Staff recommended that the 1985 American LeFrance fire pumper truck be sold as surplus property on GovDeals.com. **Motion:** Koon made a motion, seconded by Anderson, to approve staff's recommendation. **Vote:** Unanimous. Motion carried.
- E. Acceptance of PARD grant.** At its August 9, 2010, meeting, Council authorized the submission of a PARD grant application for funds to construct a picnic shelter at Sherwood Forest Park. The City has recently been notified that this grant is being awarded in the full amount requested (\$9,000). The required 20% local match of \$1,800 will be met in-kind by using staff labor to construct the shelter and the only monetary expenditure will be a minimal amount for building supplies (nails, screws, etc.). Staff recommended acceptance of the grant. **Motion:** Timbes made a motion, seconded by Goldfinch, to accept the PARD grant in the amount of \$9,000. **Vote:** Unanimous. Motion carried.
- F. Use of \$1,000 award from Reader's Digest – We Hear You America Contest.** The City of Conway received a \$1,000 check from Reader's Digest when the "We Hear You America"

promotional RV visited Conway on January 22nd. Staff recommended that these funds be used to supplement the budget for bands for Conway Crawl events. Hughes reported that the Crawl events will resume on March 31st. **Motion:** Goldfinch made a motion, seconded by Koon, to approve staff's recommendation for the use of these funds. **Vote:** Unanimous. Motion carried.

ADMINISTRATOR'S REPORT: Graham commented on the recent increase of gas and diesel fuel prices and advised Council that staff is exploring options for fuel saving measures. This issue will be discussed at the Budget Retreat.

COUNCIL INPUT:

Koon noted that City services continue to function well and encouraged everyone to go view the progress of construction of the Recreation Center.

Chestnut thanked staff for their efforts to beautify Lakeside Cemetery.

Anderson acknowledged the passing of former City employee Katie McDowell (mother of Darrell McDowell) and extended condolences to the McDowell Family.

EXECUTIVE SESSION: Motion: Goldfinch made a motion, seconded by Chestnut, to enter into executive session to consider appointments to committees, boards and commissions. **Vote:** Unanimous. Motion carried.

Motion: Koon made a motion, seconded by Chestnut, to come out of executive session. **Vote:** Unanimous. Motion carried.

Appointments to Boards, Committees, and Commissions: Motion: Koon made a motion, seconded by White, to approve appointments as listed below to fill vacancies on the Community Appearance Board and the Water Quality and Drainage Commission and to readvertise any remaining vacancies. **Vote:** Unanimous. Motion carried.

Community Appearance Board: Appointed George Ulrich to fill the unexpired term of Kimberley Myers.

Water Quality and Drainage Commission: Appointed Kent Bitting to a three-year term and appointed Scott Goldberg to fill the unexpired term of William Gobbel.

ADJOURNMENT: Motion: Koon made a motion, seconded by Goldfinch, to adjourn the meeting. **Vote:** Unanimous. Motion carried.

APPROVAL OF MINUTES: Minutes approved by City Council this _____ day of _____, 2011.

Vicky Lefler, City Clerk