

**MINUTES OF MEETING  
CONWAY CITY COUNCIL  
CITY HALL COUNCIL CHAMBERS  
229 MAIN STREET  
CONWAY, SOUTH CAROLINA  
MONDAY – MARCH 14, 2011 – 5:30 p.m.**

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**PRESENT:** Mayor Alys C. Lawson, Mayor Pro Tem Thomas J. Anderson, and the following Council Members: Vivian E. Chestnut, William M. Goldfinch IV, Irby L. Koon, Jean M. Timbes, and Larry A. White

**STAFF:** Bill Graham, City Administrator; Barbara Blain-Olds, Assistant City Administrator; Billy Joe Sawyer, Building Official; Michael Hardee, Finance Director; Foster Hughes, Parks and Recreation Director; Jerry Barnhill, Public Works Director; Freddie DuBose, Public Utilities Director; Rick Baker, Fire Chief; Reggie Gosnell, Police Chief; Michael Leinwand, Planning Director; Larry Schilling, Procurement Coordinator; Greg Richardson, Special Projects Coordinator; and Vicky Lefler, City Clerk

**OTHERS IN ATTENDANCE:** Kathy Ropp, Steve Jones, Jason Hunnicutt, Craig Sasser, Susan Chapman, Hillary Howard, Janice Brown, Rev. Rhett Talbert, and County Councilman Carl Schwartzkopf

**CALL TO ORDER:** Mayor Lawson called the meeting to order at 5:30 p.m.

**INVOCATION/PLEDGE OF ALLEGIANCE:** Mayor Lawson welcomed Rev. Rhett Talbert of Kingston Presbyterian Church who gave the invocation. City Council and those in attendance recited the Pledge of Allegiance.

**APPROVAL OF AGENDA:** **Motion:** Koon made a motion, seconded by White, to approve the agenda contents. **Vote:** Unanimous. Motion carried.

**CONSENT AGENDA:**

- A. Final reading of Ordinance #2011-03-14 (A) Amending the required appointment of ex-officio members on certain committees**
- B. Final reading of Ordinance #2011-03-14 (C) Amending Ordinance #2004-05-10 (F) to change the name of the Rose Hill Cemetery Committee to Rose Hill Memorial Gardens Committee and to amend Title 3, Chapter 3, Article B, of the Code of Ordinances to reflect same**
- C. City Council minutes – February 28, 2011**

**Motion:** Goldfinch made a motion, seconded by Anderson, to approve the consent agenda. **Vote:** Unanimous. Motion carried.

**AMENDMENT OF AGENDA:** Timbes made a motion, seconded by Anderson, to amend the order of the agenda in order to conduct final reading of Ordinance #2011-03-14 (B) immediately after Public Input. **Vote:** Unanimous. Motion carried.

#### **PUBLIC INPUT:**

**County Councilman Carl Schwartzkopf** appeared before Council to deliver a check in the amount of \$44,200 from Horry County Council to support the City's recreation programs. Mayor Lawson expressed appreciation on behalf of the City and Council.

**Susan Chapman** brought greetings from Senator Lindsey Graham and announced to Council that she has recently been appointed local representative for Senator Graham in Horry and Georgetown Counties. Council was invited to contact her if she could be of assistance.

**ORDINANCE FOR FINAL READING: Ordinance #2011-03-14 (B) Amending the Code of Ordinances, Title 7, Chapter 2, Alcoholic Beverages, by replacing Section 7-2-2 in its entirety and deleting Section 7-2-3.** First reading of this ordinance was approved at the February 28, 2011, Council meeting. Staff recommended final reading approval. **Motion:** Goldfinch made a motion, seconded by Koon, to approve final reading of Ordinance #2011-03-14 (B). **Discussion:** Timbes stated her belief that this ordinance would expand current policies in regard to the sale and public consumption of beer and wine and it would be inappropriate to move forward on this issue without additional public input. **Vote:** Mayor Lawson, Anderson, Goldfinch, Koon, and White voted in the affirmative. Chestnut and Timbes voted in the negative. Motion carried. Council Member Timbes excused herself from the meeting at this time.

#### **SPECIAL PRESENTATIONS:**

##### **A. Special event requests:**

- 1. Old House Fair, April 2, 2011 –** Hillary Howard, Conway Main Street USA. This event is scheduled to take place along Kingston Lake Drive and at the Bryan House on Main Street from 10:00 am to 5:00 pm on April 2<sup>nd</sup>. Approximately 200 participants and ten vendors are expected to attend. The applicant has requested closure of a portion of Kingston Lake Drive from Main Street to the sewer pump station. Howard advised Council that approval has been obtained from residents in the area of the event location. If the request is approved, the cost of support services provided will be nominal and will be absorbed by the City's operating funds. Staff recommended approval of the special event request. **Motion:** Anderson made a motion, seconded by White, to approve the special event application as presented. **Vote:** Unanimous among those present. Motion carried.
- 2. Bridging the Gap for a Breakthrough, April 9, 2011 –** Rev. Stuart Jacobs, Conway Church of God. The applicant has requested permission to conduct this event from 7:00 to 7:30 am on Saturday, April 9<sup>th</sup>, on the Main Street bridge. Approximately 50 to 75 participants are expected to attend. Leinwand reported that traffic would be reduced to one lane for the duration of the event. Gosnell reported that plans call for participants to walk on the sidewalk side of the bridge with inbound traffic halted as necessary. If the request is approved, the cost of support services provided will be nominal and will be

absorbed by the City's operating funds. Staff recommended approval of the special event request contingent upon SCDOT approval. **Motion:** Goldfinch made a motion, seconded by Anderson, to approve staff's recommendation for this special event request. **Vote:** Unanimous among those present. Motion carried.

**B. Overview of grant application by the Waccamaw National Wildlife Refuge.** Jason Honeycutt and Craig Sasser presented information on this grant which, if awarded, would be used to install restrooms at the weather shelter at the Cox Ferry Lake Recreation Area. The grant amount being requested is \$80,000 and a 20% match is required (\$16,000) for a total of \$96,000.

**C. Employee Longevity Awards** were presented to Pat Livingston, Finance Department, and Reggie Gosnell, Police Department, 5 years; Darren Alston, Police Department, and Terry Bryant, Fire Department, 10 years. These employees were recognized by City Council for their years of service to the City.

**ITEM FOR CONSIDERATION: Acceptance of low bid for installation of curbs and gutters, 4' sidewalks and 6' driveways at new Recreation Complex.** In response to a request for proposals, four bids were received for this work: Palmetto Corporation, \$108,210; Benton Concrete, \$110,410; Tyler's Custom Concrete, \$112,790; and L.B., Incorporated, \$185,941.40. Schilling reported this work will be funded 100% by Year Three HUD CDBG grant funding. Staff recommended Council accept the low bid. **Motion:** Koon made a motion, seconded by White, to accept the low bid of \$108,210 for the installation of curbs and gutters, 4' sidewalks and 6' driveways at new Recreation Complex which was submitted by Palmetto Corporation. **Vote:** Unanimous among those present. Motion carried.

#### **ADMINISTRATOR'S REPORT:**

- The next Waccamaw River Sweep is scheduled for March 26<sup>th</sup>. Participants are asked to meet at the Conway Marina at 9:00 am and the event will conclude at 1:00 pm. This event will be promoted with City Staff and Council members were invited to participate as well.
- Graham reported on the impact increased fuel costs will have upon the City's budget and advised that, in an effort to initiate cost saving measures, staff recommends a four-day work week schedule for the Public Utilities Department and the Solid Waste and Streets Divisions of the Public Works Department. If approved, this schedule will be followed during Daylight Saving Time beginning April 1<sup>st</sup> and daily work hours will be 6:30 am to 5:30 pm, Monday through Thursday. Staff will monitor customer service and Council will be made aware if any adjustments are needed. **Motion:** Goldfinch made a motion, seconded by White, to approve staff's recommendation regarding a four-day work week for the referenced departments. **Vote:** Unanimous among those present. Motion carried.
- The proposed schedule for public meetings relative to the rewrite of the land use ordinances was reviewed. These meetings will be presented by staff but Council is invited to attend. Based on discussion, the following dates were established: April 4, 14, 26, and 28. Meetings will begin at 5:30 pm and will be held in Council Chambers (location subject to change depending on number of attendees).
- Graham advised Council that, at present, two approved projects remain on the list for the City's Tile Share Program. Upon completion of these two projects, staff recommends that the Tile Share Program be suspended until the City is better able to provide funding for

the program. **Motion:** Koon made a motion, seconded by Goldfinch, to approve staff's recommendation regarding the suspension of the Tile Share Program. **Vote:** Unanimous among those present. Motion carried.

**COUNCIL INPUT:**

**Goldfinch** commented on Council's recent budget retreat.

**Chestnut** thanked the staff of the Building and Planning Departments for their acts of kindness to the Katie McDowell Family.

**Koon** remarked on the loveliness of the City during the spring season.

**White** expressed appreciation to the members of the Fire Department for their acts of kindness to the Pastor Laura Spain Family.

**ADJOURNMENT:** **Motion:** Koon made a motion, seconded by Anderson, to adjourn the meeting. **Vote:** Unanimous among those present. Motion carried.

**APPROVAL OF MINUTES:** Minutes approved by City Council this \_\_\_\_\_ day of \_\_\_\_\_, 2011.

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Vicky Lefler, City Clerk