

**MINUTES OF MEETING
CONWAY CITY COUNCIL
CITY HALL COUNCIL CHAMBERS
229 MAIN STREET
CONWAY, SOUTH CAROLINA
MONDAY – FEBRUARY 18, 2013 – 5:30 p.m.**

PRESENT: Mayor Alys C. Lawson, Mayor Pro Tem Irby L. Koon, and Council Members Thomas J. Anderson II, William M. Goldfinch IV, Jean M. Timbes and Larry A. White;
ABSENT: Council Member Barbara Blain-Olds

STAFF: Bill Graham, City Administrator; Michael Hardee, Finance Director; Billy Joe Sawyer, Building Official; Foster Hughes, Parks, Recreation and Tourism Director; Reggie Gosnell, Police Chief; Jerry Barnhill, Public Works Director, Freddie DuBose, Public Utilities Director; Rick Baker, Fire Chief; Michael Leinwand, Planning Director; and Vicky Lefler, City Clerk

OTHERS IN ATTENDANCE: Kathy Ropp of *The Horry Independent* and others

CALL TO ORDER: Mayor Lawson called the meeting to order. After welcoming those present to the meeting, Mayor Lawson gave special recognition to State Senator Greg Hembree and State Representative Kevin Hardee.

INVOCATION/PLEDGE OF ALLEGIANCE: Mayor Lawson recognized Council Member Tom Anderson who gave the invocation. City Council and those in attendance recited the Pledge of Allegiance.

APPROVAL OF AGENDA: **Motion:** White made a motion, seconded by Timbes, to approve the agenda contents. **Vote:** Unanimous. Motion carried.

APPROVAL OF CONSENT AGENDA:

- A. **Final reading of Ordinance #ZA2013-02-18 (A) Accepting the petition of Two-Ten Investors, Inc., to annex approximately 11.37 acres of property (TMS #150-00-06-029) located at SC Highway 544 and to rezone it Institutional (IN)**
- B. **Final reading of Ordinance #ZA2013-02-18 (B) Accepting the petition of Palmetto Chevrolet Company, Inc. to annex approximately 25.06 acres of property (TMS #122-00-03-055) located along US Highway 501 and to rezone it Highway Commercial (HC)**
- C. **City Council minutes – February 4, 2013**

Motion: Koon made a motion, seconded by Goldfinch, to approve the consent agenda. **Vote:** Unanimous. Motion carried.

SPECIAL PRESENTATIONS:

- A. **Greetings from the South Carolina Senate.** Newly-elected State Senator Greg Hembree discussed upcoming issues in the Senate and invited Council to contact him if he could be of assistance.
- B. **Memorandum of Understanding between Conway Chamber of Commerce and City of Conway.** Mr. Gary Lee, 1st Vice-President, Chamber of Commerce Board of Directors, gave a synopsis of the proposed memorandum of understanding being offered for Council's consideration. Lee noted that, according to the agreement, the City will notify the Chamber of advertisements for bids, contracts, and procurement opportunities and the Chamber would communicate such opportunities to its member businesses. The agreement is only a declaration of intent and it does not create any actionable rights or obligations for either party. The Chamber President, Board of Directors, and Executive Director were present in support of the proposed agreement. **Motion:** Goldfinch made a motion, seconded by Anderson, to approve the proposed Memorandum of Understanding as presented. **Vote:** Unanimous. Motion carried.
- C. **Special event request: Conway Yarn Zoo.** Barbara Streeter of Create! Conway, Inc., has requested this special event permit. According to the application, the event is to start April 27 and end at a time to be determined by Council. The event consists of the installation of handcrafted crochet and knit coverings on railings, benches, bicycle stands, trash receptacles, and street trees outside designated businesses in the downtown area. The applicant reports that eight businesses have given approval for the yarn exhibits to be installed in front of their respective establishments but she may have the approval of others by the date of the event. Leinwand reported the applicant has agreed to provide the City with a certificate of insurance prior to the event. **Motion:** Anderson made a motion, seconded by White, to approve the special event request for Conway Yarn Zoo, April 27 through June 2, 2013 (first weekend in June), with the condition that yarn art displays are to be installed only in front of the businesses that request it. **Discussion:** Timbes suggested that Council look at policy on the types, frequency, and length of special events allowed to take place on City streets before considering independent requests. Koon expressed concerns regarding possible damage this event might cause to recently planted landscaping on City property. He also expressed concern about repeat requests, noting a yarn bombing special event was recently held at Riverfront Park. Goldfinch questioned if Council would be bound, going forward, by any precedent that might be set as the result of a discretionary decision made by Council. **Vote:** Timbes voted in the negative; all others voted in the affirmative. Motion carried.

ITEMS FOR CONSIDERATION:

- A. **Transfer of City's interest in the Conway Fire/Horry County Rescue Squad trailer and dive equipment to Horry County Fire Rescue.** Baker reported this equipment was donated by the Justin Ricks Family in 1999 to serve the citizens of Conway and the surrounding area. Currently, neither the City nor the County Rescue Squad has any certified divers or a dive team; therefore, staff believes this equipment would better serve the needs of the citizens by being transferred to Horry County Fire Rescue, which does have a fully functioning dive team. Baker reported the Ricks Family, Horry County Rescue Squad, and Horry County Fire Rescue are agreeable with the transfer. He further advised that Horry County Fire Rescue has agreed to be financially responsible for the upkeep and maintenance of the equipment and trailer. Staff recommended that Council approve the transfer. **Motion:** Anderson made a motion, seconded by Koon, to approve the transfer of the City's interest in the Conway

Fire/Horry County Rescue Squad trailer and dive equipment to Horry County Fire Rescue.
Vote: Unanimous. Motion carried.

- B. **Request from American Legion Post 111 for donation to assist with cost of replacing 40 of the US flags which are periodically displayed in Downtown Conway.** Graham reported that the total cost to replace 40 flags is \$600 (\$15 per flag). Staff recommended that Council approve a donation of \$300, half the total cost. Funds are available for the donation in the City Council general fund contingency account. **Motion:** Koon made a motion, seconded by Anderson, to approve the donation of \$300 to the American Legion Post 111 as recommended by staff. **Vote:** Unanimous. Motion carried. Mayor Lawson asked Mr. Doug Williams, who was present at this meeting, to convey Council's appreciation to the members of American Legion Post 111.
- C. **Request from John R. Poston of Castles Engineering, Inc., to change the name of Wild Wing Plantation to Wild Wing Lakes.** Leinwand commented that the Unified Development Ordinance requires all subdivision names to be approved by City Council. A map of the areas in Wild Wing subdivision that would be affected by the proposed name change was reviewed. Mr. John Poston, developer/applicant, advised Council that the name change was part of a renewed marketing effort for the subdivision. **Motion:** Goldfinch made a motion, seconded by White, to approve the request to change the name of Wild Wing Plantation to Wild Wing Lakes. **Vote:** Unanimous. Motion carried.

The Council meeting recessed after this item of business and reconvened in the Conference Room for the remainder of the meeting.

WORKSHOP ITEMS:

- A. **Report on water flow and water pressure analysis of East Conway water system.** DuBose introduced Joe McGougan of Marziano and McGougan who gave a report to Council on the results of the study on the east Conway water distribution system, specifically in the area of Coastal Carolina University. McGougan gave a description of the water system in the east system and an overview of the hydraulic model that was developed. McGougan informed Council that, based on this model, the system in operation at the present time (water provided by Grand Strand Water pump stations) is probably the most ideal system for the City and there would be no real benefit to construct an elevated water tank. McGougan advised, however, there was a need to address a couple of water line inter-connections as well as the quality of water in the two existing water tanks. He suggested that the water quality would be improved by the installation of pumps in the water tanks to recirculate the water back into the system. It was also recommended that an in-tank mixing system be installed during the next regular tank maintenance. Graham commented that \$1 million was budgeted for a new water tank and the estimate for the approach being recommended would be around \$400,000. He noted that no formal action by Council was required and recommended that Marziano and McGougan proceed with the design, and once it is completed, take bids on the project work. McGougan noted that he had met with representatives of CCU and there were no objections to the elimination of the proposed water tank. **Outcome:** There was a consensus to eliminate plans to construct a new water tank and proceed with the project as reviewed by McGougan and recommended by Graham.

Graham informed Council that complaints are being received about water pressure in the

Maple area. To date, these issues have been effectively handled by the Public Utilities Department, but based on the value of the hydraulic model study that was conducted for the east Conway water system, staff believes it would be beneficial to conduct one for the Maple area as well. Graham advised Council that Marziano and McGougan offered a proposal to conduct this study in the Maple area for \$5,900, and unless Council had objections, he planned to accept this proposal. **Outcome:** There were no objections voiced to accepting the proposal from Marziano and McGougan.

B. Update on FY 2012-2013 Low-to-Moderate Income Home Repair Program. Presented as information only.

C. Proposed changes to parking ordinance. Gosnell reviewed the sections of the City's parking ordinance that staff has identified to be considered for revision in order to bring the ordinance into alignment with State Statutes and the City parking summons: Subsection 8-2-2 (c) (1) – the change in time allowed for payment before the original assessment is doubled; additions to Subsection 8-2-3 – prohibited parking places; and Subsection 8-2-3 (d) fines assessed for parking violations. There were no questions regarding the changes as proposed. **Outcome:** Council agreed to consider a proposed amended parking ordinance for first reading.

EXECUTIVE SESSION: Motion: Anderson made a motion, seconded by White, to enter into executive session to discuss negotiations incident to proposed contractual arrangements. **Vote:** Unanimous. Motion carried.

Motion: Koon made a motion, seconded by White, to come out of executive session. **Vote:** Unanimous. Motion carried.

ADJOURNMENT: Motion: Goldfinch made a motion, seconded by White, to adjourn the meeting. **Vote:** Unanimous. Motion carried.

APPROVAL OF MINUTES: Minutes approved by City Council this 4th day of March, 2013.

Vicky Lefler
Vicky Lefler, City Clerk