

**CITY COUNCIL MEETING  
CITY HALL COUNCIL CHAMBERS  
229 MAIN STREET  
CONWAY, SOUTH CAROLINA  
MONDAY – MAY 19, 2014 – 5:30 PM**

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**PRESENT:** Mayor Alys C. Lawson and Council Members Randle L. Alford, Thomas J. Anderson II, Barbara Blain-Olds, Jean M. Timbes, and Larry A. White; **ABSENT:** Mayor Pro Tem William M. Goldfinch IV

**STAFF:** Bill Graham, City Administrator; Michael Hardee, Finance Director; Reggie Gosnell, Police Chief; Foster Hughes, Director of Parks, Recreation and Tourism; Rick Baker, Fire Chief; Michael Leinwand, Planning Director; Billy Joe Sawyer, Building Official; Cindi Howard, Human Resources Director; Freddie DuBose, Public Utilities Director; Kevin Chestnut, Public Works Director; and Vicky Lefler, City Clerk

**OTHERS IN ATTENDANCE:** Kathy Ropp, George E. Robinson Jr., Lois Edwards, Sharon Huggins, Carter Watts, Brad Barker, Herdiscine Mathews, Ben Burroughs, Richard Johnson, Matt Varnadore, Kris Dawes, Selena Small, Jack Huggins, Laura Carmine, Jason Poston, and others

**CALL TO ORDER:** Mayor Lawson called the meeting to order.

**INVOCATION/PLEDGE OF ALLEGIANCE:** Mayor Lawson recognized Mr. George E. Robinson Jr. of Mercy Baptist Church who gave the invocation. City Council and those in attendance recited the Pledge of Allegiance.

**APPROVAL OF AGENDA:** Motion: Anderson made a motion, seconded by Timbes, to approve the agenda contents. Vote: Unanimous. Motion carried.

**APPROVAL OF CONSENT AGENDA:**

**A. Final reading of Ordinance #ZA2014-05-19 (A) Accepting the request by Benton Rentals LLC to annex approximately 0.98 acres of property located at 701 SC Highway 544 (TMS# 150-00-07-022 / PIN# 38205020001) and to rezone the property Highway Commercial (HC) upon annexation**

**B. Final reading of Ordinance #2014-05-19 (D) An Ordinance Amending Title 7, Chapter 1, Business Licenses, in Its Entirety, to Provide for the Conversion to the North American Industrial Classification System (NAICS)**

**C. City Council minutes – May 5, 2014**

Motion: Blain-Olds made a motion, seconded by White, to approve the consent agenda. Vote: Unanimous. Motion carried.

**PUBLIC INPUT: None.**

## **SPECIAL PRESENTATIONS:**

- A. 2013 Tree City USA Recognition.** Ms. Lois Edwards of the South Carolina Forestry Commission presented Conway's 2013 Tree City USA award. This is the City's 29<sup>th</sup> year for earning this designation. Edwards reviewed the requirements of this program and she commended City Council and staff for their commitment to maintaining the Tree City designation. She also complimented Council and staff for what was done to take care of the City's trees in the aftermath of the February ice storm.
- B. Presentation of retirement resolutions: Mr. Jimmy Hammond, Fire Department, and Ms. Sandra Smart, Parks, Recreation and Tourism Department.** At its May 5<sup>th</sup> meeting, City Council adopted resolutions honoring the retirement of City employees Jimmy Hammond (Fire Department) and Sandra Smart (PRT Department). These two retirees were present at this meeting for official presentation of the resolutions. Council Member Timbes presented the retirement resolution to Hammond who retired from employment with the City Fire Department in March 2014. The retirement resolution for Smart, who retired from employment with the City PRT Department in April 2014, was presented by Council Member Anderson.
- C. Recognition of Conway Chamber of Commerce Leadership Conway Graduates.** Kris Dawes and Selena Small of the Conway Chamber of Commerce Board of Directors gave a brief overview of the objectives of this program. The 12 graduates of the program were presented and recognized for this achievement by Council: Laura Carmine, Georgetown Hospital; Jason Poston, Grand Strand Water and Sewer; Kevin Cox, Von Todd and Carter Watts, HTC; Pete Funk, Metglas, Inc.; Jack Huggins, Santee Cooper; Sharon Huggins, First Federal; Herdie Mathews, Habitat for Humanity; Erik Reis, Sonesta ES Suites; Matt Whitehead, Agape Senior; and Hope Wofford, Miller-Motte Technical College.
- D. Request regarding installation of a marker commemorating the recent Handrails and Steps Restoration Project at City Hall.** Ben Burroughs and Richard Johnson presented this request. Burroughs gave a summary and update of the project which involved the restoration of the handrails and steps on the front of City Hall. At the recent annual meeting of the Colonial Dames of America, this project, sponsored by the Colonial Dames of South Carolina (Teresa Johnson of Conway, President), took first place in the field of historic preservation. Competition for this award was nationwide as well as from the cities of London, Paris and Rome. Burroughs advised that tentative plans are to hold a dedication ceremony, sometime in the September-October 2014 timeframe, for a marker commemorating the restoration project to be erected in the City Hall courtyard. Johnson shared with Council the plans for the small marker which is proposed to be of bronze mounted in a hand-forged wrought iron frame. A sketch of the marker and a photograph depicting its proposed location in the courtyard was shared with Council. **Motion:** Blain-Olds made a motion, seconded by Anderson, to approve the request to install the marker in the courtyard at City Hall as proposed. **Vote:** Unanimous. Motion carried. On behalf of Council, Mayor Lawson expressed appreciation to Johnson for his expertise in creating this marker for the courtyard. She also commented that the City shares the excitement of the award and looks forward to the ceremony.

- E. Employee of the Month Award for April** was presented to Robert Cooper, Building Department. The presentation was made by the City Administrator, accompanied by the Building Official and the Fire Chief.
- F. Recognition of Chris Adrian, PRT Department, on obtaining his Master's Degree in Parks, Recreation and Tourism Management.** Council recognized and congratulated Adrian, who received his degree from Clemson University May 1<sup>st</sup>.

**PUBLIC HEARING AND ORDINANCE FOR FINAL READING: Ordinance #2014-05-19 (C) An Ordinance to Raise Revenues and Adopt Budgets for the General Fund, Enterprise/Public Utility Fund, Street/Drainage Fund, Storm Water Fund, Tax Increment Financing (TIF) Fund, Accommodations Tax Fund, Community Development Fund, and Hospitality Fee Fund, City of Conway, South Carolina, for the Fiscal Year Beginning July 1, 2014 and Ending June 30, 2015.** Graham reported no changes had been made to the budget proposal since first reading which was approved at the May 5<sup>th</sup> Council meeting. He reviewed budget highlights by fund and proposed changes in fees which included a few increases and new fees/programs in the PRT Department and changes in charges related to FOIA requests. Graham advised Council that the millage rate will likely be adjusted once the County gives re-assessment values. Staff recommended final reading approval of the budget ordinance. **Public Hearing:** There was no comment from the public. **Motion:** Anderson made a motion, seconded by Alford, to approve final reading of Ordinance #2014-05-19 (C). **Vote:** Unanimous. Motion carried.

**ITEM FOR CONSIDERATION: Request by Matthew H. Varnadore and Chuck Jordan to establish a boat rental business at Kingston Pointe Marina.** Leinwand reviewed the details of this request and the applicants' plans for a boat rental business on the Waccamaw River at Kingston Pointe Marina. The applicants plan to offer boats no larger than 20' with motors no greater than 25 horsepower. They plan to start with one pontoon boat and one fishing boat; however, Leinwand advised that the applicants would like to expand the business to a maximum of five rental boats according to demand. Varnadore reviewed insurance and other issues that have been researched and addressed as necessary. He also reviewed his proposed plans for signage which included removable signs on the boats that provided contact information; no signs are to be placed on land. Staff recommended approval of the request provided a City of Conway business license is obtained. **Motion:** Anderson made a motion, seconded by Alford, to approve the request as recommended by staff. **Vote:** Unanimous. Motion carried.

The Council meeting recessed after this item of business and reconvened in the Conference Room for the remainder of the meeting.

**WORKSHOP ITEM: Recommendation to restrict on-street parking in the Darden Terrace and Sanders Village communities.** Gosnell presented and reviewed plans to implement restricted on-street parking in these two Conway Housing Authority communities and commented on the success of a similar program that was implemented last year in Huckabee Heights. Designated overflow parking for guests and visitors will be provided at the Housing Authority Community Center and Building 1133. Directional signage identifying locations and spaces will be provided by the Housing Authority. A map of the planned locations for the "no parking" signs and a sample of the signage were shared with Council. During the discussion on sign locations, it was agreed that additional signage would be added at the curved section of

Duckett Street. Jerry Jankowiak, head of security for the Housing Authority, commented that a one month grace period would be observed in regard to violations and letters would be sent to residents to inform and reinforce parking policies. **OUTCOME:** Council expressed no concerns with the implementation of the restricted on-street parking plan in the Darden Terrace and Sanders Village communities with additional signage as discussed.

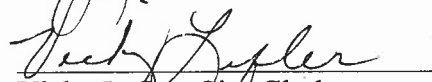
**EXECUTIVE SESSION: Motion:** Anderson made a motion, seconded by Blain-Olds, to enter into executive session to consider a recommendation from the City Administrator on the promotion of an employee. **Vote:** Unanimous. Motion carried.

**Motion:** Anderson made a motion, seconded by White, to come out of executive session. **Vote:** Unanimous. Motion carried.

**Recommendation from City Administrator on the promotion of an employee: Motion:** Blain-Olds made a motion, seconded by Anderson, to approve the recommendation of the City Administrator to promote Vicky Lefler from the position of City Clerk/Executive Assistant to Deputy City Administrator. **Vote:** Unanimous. Motion carried.

**ADJOURNMENT: Motion:** White made a motion, seconded by Anderson, to adjourn the meeting. **Vote:** Unanimous. Motion carried.

**APPROVAL OF MINUTES:** Minutes approved by City Council this 2<sup>nd</sup> day of June, 2014.

  
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Vicky Lefler, City Clerk