

**MINUTES OF MEETING
CONWAY CITY COUNCIL
CITY HALL COUNCIL CHAMBERS
229 MAIN STREET
CONWAY, SOUTH CAROLINA
MONDAY – AUGUST 19, 2013 – 5:30 p.m.**

PRESENT: Mayor Alys C. Lawson, Mayor Pro Tem Irby L. Koon, and Council Members Thomas J. Anderson II, Barbara Blain-Olds, William M. Goldfinch IV, Jean M. Timbes and Larry A. White

STAFF: Bill Graham, City Administrator; Michael Hardee, Finance Director; Billy Joe Sawyer, Building Official; Foster Hughes, Parks, Recreation and Tourism Director; Reggie Gosnell, Police Chief; Jerry Barnhill, Public Works Director; Freddie DuBose, Public Utilities Director; Rick Baker, Fire Chief; Michael Leinwand, Planning Director; and Vicky Lefler, City Clerk

OTHERS IN ATTENDANCE: Kathy Ropp, Rev. Jonathan Roberts, Barbara Streeter, Luke Anderson, and others

CALL TO ORDER: Mayor Lawson called the meeting to order.

INVOCATION/PLEDGE OF ALLEGIANCE: Mayor Lawson recognized Rev. Jonathan Roberts of Bethel AME Church who gave the invocation. City Council and those in attendance recited the Pledge of Allegiance.

APPROVAL OF AGENDA: Mayor Lawson announced that Sgt. Darren Alston, who was to be recognized at this meeting as Employee of the Month for July, was unable to be present due to the sudden illness of a family member. She asked that the recognition of Sgt. Alston be rescheduled for a later date and that this item of business be removed from the agenda. **Motion:** Koon made a motion, seconded by Blain-Olds, to approve the agenda contents, amended as noted. **Vote:** Unanimous. Motion carried.

APPROVAL OF CONSENT AGENDA: **City Council minutes – August 5, 2013.** **Motion:** Timbes made a motion, seconded by White, to approve the consent agenda. **Vote:** Unanimous. Motion carried.

PUBLIC INPUT: None.

SPECIAL PRESENTATIONS:

A. Special event request: Live Oak Art and Music Festival, October 5, 2013. Barbara Streeter with CREATE Conway, Inc., requested a special event permit for this festival. The event is planned to take place on the lawns of the Horry County Courthouse on October 5th from 10:00 am to 5:00 pm. The closure of Elm Street from 2nd to 3rd Avenue was requested. Staff recommended approval of the request. **Motion:** Goldfinch made a motion, seconded by Anderson, to approve the special event application for the Live Oak Art and Music Festival as recommended by staff. **Vote:** Unanimous. Motion carried.

- B. Special event request: Terror under the Bridge, October 25-31, 2013.** Luke Anderson requested a special event permit for this event which is planned to be held at the Lower River Warehouse from 7 pm to 11 pm with the option to remain open until midnight on Friday and Saturday nights, October 25-26. It was noted that, if the special event application was approved by Council as presented, the event would be exempt from the requirements of the City Noise Ordinance; however, staff pointed out that no noise-related issues for this event had occurred in past years. Staff recommended approval of the request with the applicant to pay the cost of City services provided. **Motion:** Koon made a motion, seconded by Anderson, to approve the special event application for Terror under the Bridge as recommended by staff. **Vote:** Unanimous. Motion carried.

ORDINANCES FOR FIRST READING:

- A. Ordinance #ZA2013-09-16 (A) Accepting the petition by Gwynn R. and Thomas A. O'Dare to annex approximately 2.0 acres of property located at 2843 Long Avenue Extension (TMS #123-00-02-026) and to rezone the property Low Density Residential (R-1) upon annexation.** This property, which is contiguous to the City limits, is currently served by City water. There has recently been a change in ownership of the property, however, and annexation can be required in order to change the City water account. Staff recommended first reading approval. **Motion:** Blain-Olds made a motion, seconded by Koon, to approve first reading of Ordinance #ZA2013-09-16 (A). **Vote:** Unanimous. Motion carried.
- B. Ordinance #2013-09-16 (B) Authorizing the City of Conway to enter into an equipment lease purchase transaction relating to the financing of solid waste equipment; authorizing the execution and delivery of an equipment lease purchase agreement in an amount not to exceed \$860,000; delegating certain authority to the City Administrator; and other matters relating thereto.** The proposed ordinance authorizes a lease purchase financing transaction for the purchase of one front load and three side load garbage trucks at a cost of \$829,665 (approved by Council in June 2013) and a half-ton pickup truck at an estimated cost of \$20,000 for which bids are currently being sought. The \$860,000 amount will cover the cost of issuance to McNair Law Firm and any overage on the estimated cost of the truck. The ordinance also authorizes the City Administrator to issue the Request for Proposals to prospective banks and to accept the bid which is in the best interest of the City. Staff recommended first reading approval. **Motion:** Anderson made a motion, seconded by Goldfinch, to approve first reading of Ordinance #2013-09-16 (B). **Vote:** Unanimous. Motion carried.

ITEMS FOR CONSIDERATION:

- A. Acceptance of low bid for purchase of a half-ton pickup truck for Finance Department (Business License Inspector).** Two bids were received: Conway Ford, \$18,789 for a 2014 Ford F150; and Palmetto Chevrolet, \$22,763 for a 2014 Silverado 1500. Bids include sales tax. Staff recommended that the low bid be accepted. **Motion:** Goldfinch made a motion, seconded by Blain-Olds, to accept the low bid which was submitted by Conway Ford in the amount of \$18,789 for a 2014 Ford F150 half-ton pickup. **Vote:** Unanimous. Motion carried.
- B. Acceptance of low bid on water and wastewater improvements.** In FY 2013-14 \$622,300

was budgeted for a water line extension on Conway's East Water System and replacement of an outdated wastewater pump station on New Road. The East Water System improvements are based on recommendations by Marziano and McGougan, P.A., that Council reviewed on February 18, 2013. Bids for these two projects were received on August 6, 2013. Low bidder on the two projects was RH Moore Company of Myrtle Beach with a total price of \$718,288. An engineering study performed prior to design indicated that a much larger pump station than was previously estimated is needed to handle the growth that has occurred in this area and to meet future demands projected in this basin. Staff recommended that Council accept the low bid and move forward with these two projects, due to their priority, with the amount over-budget (\$95,988) to be paid from funds allocated in the FY 2013-14 budget for Capital Improvement Projects; Capital Improvement Projects planned for FY 2013-14 would be scaled back or deferred to next budget year as projects are designed and actual costs are determined. **Motion:** Koon made a motion, seconded by Blain-Olds, to accept the total low bid submitted by RH Moore in the amount of \$718,288 and approve staff's recommendation as presented. **Vote:** Unanimous. Motion carried.

C. Contract for administration of FY 2013-14 CDBG Housing Rehabilitation Program and consideration of continued waiver of building permit fees associated with program. The City's 2013-14 CDBG budget allocated \$100,000 for the continuation of the Low-to-Moderate Income Housing Rehabilitation Program. Grand Strand Housing and Community Development Corporation currently administers the City's existing CDBG Low-to-Moderate Income Housing Rehabilitation Program; that contract expires August 31, 2013. Grand Strand Housing has offered a proposal to administer the City's housing rehab program for 2013-14. Leinwand noted the proposal includes 20% for the administrative fee which is an increase from 15% in the current contract. Staff recommended that Council authorize the City Administrator to execute the proposed contract with Grand Strand Housing and Community Development, through September 30, 2014, for administration of the City's CDBG Housing Rehabilitation Program and to continue to waive all building permit fees for work associated with this program for 2013-14. **Motion:** White made a motion, seconded by Goldfinch, to approve staff's recommendations. **Vote:** Unanimous. Motion carried.

D. Consideration of request by the Interstate Railroad Committee and the Chairman of Horry County Council to join a petition requesting the assistance of the US Surface Transportation Board to re-establish rail service. Graham commented that Carolina Southern Railroad ceased operations about two years ago due to substandard condition of the several bridges along the rail line. The Interstate Railroad Committee was formed in 2012 in an effort to try to re-establish rail service. Graham reported that the committee has met several times with the railroad owners but to date no progress has been made with regard to making the necessary repairs or selling the railroad to another owner who is able to make the repairs. A petition has now been filed by Horry County, Marion County and Columbus County (NC) with the Surface Transportation Board to require Carolina Southern Railroad to re-establish rail service or sell the railroad. The Interstate Railroad Committee and Horry County have asked the City of Conway and other municipalities along the rail line to join the petition in order to strengthen its case. Staff recommended that the City join the petition and contribute \$500 toward legal fees associated with the filing. Graham advised Council that this would be a one-time contribution and it would not otherwise obligate the City to any further commitment. **Motion:** Goldfinch made a motion, seconded by Blain-Olds, for the City to join the petition filed with the Surface Transportation Board to re-establish rail service and to pay \$500 toward the cost of legal fees associated with the filing of the petition.

Vote: Unanimous. Motion carried.

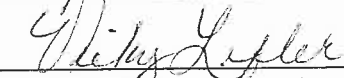
EXECUTIVE SESSION: **Motion:** Koon made a motion, seconded by Anderson, to enter into executive session to discuss appointments to committees. **Vote:** Unanimous. Motion carried.

Motion: Koon made a motion, seconded by Blain-Olds, to come out of executive session. **Vote:** Unanimous. Motion carried.

Appointments to committee: **Motion:** Koon made a motion, seconded by Timbes, to appoint Council Members Blain-Olds and Goldfinch to serve on the City Christmas Party Committee for 2013. **Vote:** Unanimous. Motion carried.

ADJOURNMENT: **Motion:** Anderson made a motion, seconded by White, to adjourn the meeting. **Vote:** Unanimous. Motion carried.

APPROVAL OF MINUTES: Minutes approved by City Council this 16th day of September, 2013.



Vicky Lefler, City Clerk