

**MINUTES OF MEETING  
CONWAY CITY COUNCIL  
CITY HALL COUNCIL CHAMBERS  
229 MAIN STREET  
CONWAY, SOUTH CAROLINA  
MONDAY – AUGUST 5, 2013 – 5:30 p.m.**

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**PRESENT:** Mayor Alys C. Lawson, Mayor Pro Tem Irby L. Koon, and Council Members Thomas J. Anderson II, Barbara Blain-Olds, William M. Goldfinch IV, Jean M. Timbes and Larry A. White

**STAFF:** Bill Graham, City Administrator; Michael Hardee, Finance Director; Billy Joe Sawyer, Building Official; Foster Hughes, Parks, Recreation and Tourism Director; Reggie Gosnell, Police Chief; Freddie DuBose, Public Utilities Director; Rick Baker, Fire Chief; Michael Leinwand, Planning Director; and Vicky Lefler, City Clerk

**OTHERS IN ATTENDANCE:** Kathy Ropp, Rev. Lynn Peters, Hillary Howard, Rev. Roger Washington, and others

**CALL TO ORDER:** Mayor Lawson called the meeting to order.

**INVOCATION/PLEDGE OF ALLEGIANCE:** Mayor Lawson recognized Rev. Lynn Peters of Jamestown Baptist Church who gave the invocation. City Council and those in attendance recited the Pledge of Allegiance.

**APPROVAL OF AGENDA:** **Motion:** Anderson made a motion, seconded by Goldfinch, to approve the agenda contents. **Vote:** Unanimous. Motion carried.

**APPROVAL OF CONSENT AGENDA:**

**A. Final reading of Ordinance #ZA2013-08-05 (A) Amendment to Article 2 Definitions relating to Artisan and Artist's Studio & Gallery and Amendment to Article 4 Use Tables of the City of Conway Unified Development Ordinance relating to the Professional (P) Zoning District**

**B. Final reading of Ordinance #2013-08-05 (B) Amending Title 5, Chapter 1, Section 5-1-40 International Existing Building Code, Subsections (a) and (b), with regard to future code revisions and adoptions**

**C. City Council minutes – July 15, 2013**

**Motion:** White made a motion, seconded by Anderson, to approve the consent agenda. **Vote:** Unanimous. Motion carried.

**PUBLIC INPUT:** None.

**SPECIAL PRESENTATIONS:**

**A. Special event request: 2013 Prayer Vigil, September 14, 2013.** The Horry County Ministerial Coalition requested a special event permit for the Prayer Vigil to be held on one of the baseball fields at the Conway Recreation Complex on Saturday, September 14<sup>th</sup>, from 7 pm to 9 pm. Staff recommended approval of the special event application, with the applicant to pay the lighting fee for the ball field, contingent upon receipt of the rental agreement from the applicant. **Motion:** Blain-Olds made a motion, seconded by Koon, to approve the special event application for the 2013 Prayer Vigil as recommended by staff. **Discussion:** Mayor Lawson suggested that the City absorb the lighting fee for the two-hour event. Rev. Roger Washington of the Ministerial Coalition was present in support of the special event application. He requested permission to hold the Prayer Vigil in the Recreation Center gymnasium in the event of inclement weather, and advised Council that the timeframe of the Prayer Vigil could be adjusted if necessary in view of the closing time for the Recreation Center on Saturdays. **Amended Motion:** Blain-Olds made an amended motion, seconded by Koon, to approve the special event application for the 2013 Prayer Vigil, including an inclement weather plan using the Recreation Center gymnasium, subject to availability; approval is contingent upon receipt of the rental agreement for the ball field from the applicant and the lighting fee is to be absorbed by the City. **Vote:** Unanimous. Motion carried.

Mayor Lawson abstained from discussion and vote on the following special event request for the Conway Fall Festival because her place of employment may be a participant in the event. Mayor Pro Tem Koon presided over the meeting for this item of business.

**B. Special event request: Conway Fall Festival, October 5, 2013, 10:00 am – 6:00 pm.** The City's Parks, Recreation and Tourism Department requested a special event permit for this event. Hughes reviewed the street closures requested for the festival and the proposed locations of vendors, kids' play zone, live music, and other activities. Council was advised of the deletion of the proposed area for expansion of the classic car show on the revised map. As a part of the festival, Conway Downtown Alive requested that local businesses within the designated special event area be allowed to sell beer and wine for public consumption from their establishments if they so desire. Hughes confirmed that the times of beer and wine sales were between the hours of 11:30 am and 5:00 pm. and that no alcohol would be allowed in the kids' play zone. A map showing the proposed designated special event area for the public consumption of beer and wine during the event was included in the application. Staff recommended approval of the application. **Motion:** Anderson made a motion, seconded by Goldfinch, to approve the special event application for the Conway Fall Festival as presented. **Vote:** Mayor Lawson abstained, Timbes voted in the negative, all others voted in the affirmative. Motion carried. See attachment.

Mayor Lawson presided over the remainder of the meeting.

**C. Employee Longevity Award was presented to Darrell McDowell, Building Department, 25 years.** The presentation was made by Council Member Anderson and the City Administrator.

**D. Employee of the Month for June – George Griffin, Public Works Department.** The presentation was made by the City Administrator. Griffin was commended by City Council for having been selected as the recipient of this award.

**RESOLUTION: Accepting St. John's Ridge Phase 1 roadways and drainage system dedication (Leatherman, Kershaw, Benchmade and Spyderco Roads).** St. John's Ridge, LLC, has requested permission to dedicate the right-of-ways and drainage system of Leatherman, Kershaw, Benchmade and Spyderco Roads in St. John's Ridge Phase 1 to the City. The roadways, totaling approximately 3,740 linear feet, have been inspected by the Public Works Department and have been found to be in suitable condition for dedication. The required warranty against any potential maintenance issues with the roads will be for three years from the date of acceptance and will be in the amount of \$56,100 (\$15 per linear foot/3,740 feet). Staff recommended that Council adopt the resolution accepting the right-of-ways and drainage system for Leatherman Road, Kershaw Road, Benchmade Road, and Spyderco Road in St. John's Ridge Phase 1 with a three-year warranty in the amount of \$56,100. **Motion:** Timbes made a motion, seconded by White, to adopt the resolution as presented. **Vote:** Unanimous. Motion carried. See attachment.

#### **ITEMS FOR CONSIDERATION:**

- A. Reallocation of budgeted funds to upgrade the Westridge sewer pump station.** Staff requested that funds budgeted in the FY 2013-14 budget for upgrades to the Maple Avenue sewer pump station be reallocated toward upgrading the Westridge sewer pump station. DuBose reported that, during recent rains, the Public Utilities Department has experienced overloads/surcharge issues in a downstream basin where flows from the Westridge sewer pump station are pumped. Although the Maple Avenue pump station is older than the Westridge pump station, it pumps less flows and its gravity basin is much smaller. DuBose advised that, based on current operations, staff believes the Westridge upgrades need to be moved to a higher priority and that the Maple Avenue sewer pump station will continue to operate adequately and efficiently enough until the next budget cycle. Staff recommended that Council approve reallocation of the \$100,000 in the FY 2013-14 budget from upgrading of the Maple Avenue sewer pump station to upgrading of the Westridge sewer pump station. **Motion:** White made a motion, seconded by Koon, to approve staff's recommendation. **Vote:** Unanimous. Motion carried.
- B. Purchase of a 15' Alamo flex-wing rotary mower for Public Works Department.** Staff recommended the purchase of an Alamo flex-wing mower from Altman Tractor Company at a price of \$18,491.76 including sales tax (state contract price). Graham reported that funds were not budgeted in the FY 2013-14 budget for this purchase but are available due to other capital expenditures coming in under budget. **Motion:** White made a motion, seconded by Anderson, to approve the purchase of the flex-wing mower as recommended by staff. **Vote:** Unanimous. Motion carried.
- C. Report on RiverRead and consideration of event for 2014.** Council Member Blain-Olds reported on RiverRead 2013 and reviewed information that was provided on the City's expenses for this event. She announced that preliminary planning is underway for RiverRead 2014 with a proposed date of April 12<sup>th</sup>. Blain-Olds requested that Council approve the City's sponsorship of RiverRead 2014, to be held on April 12, 2014, and to approve financial support of RiverRead 2014 in the amount of \$1,000. **Motion:** Goldfinch made a motion, seconded by Anderson, to approve RiverRead 2014 and to approve financial support for the event in the amount of \$1,000 from Hospitality Council Contingency. **Discussion:** Mayor Lawson suggested that funding for this event should go through the normal budget process if RiverRead is going to be an annual City-sponsored event. **Vote:** Unanimous. Motion carried.

**ADJOURNMENT: Motion:** Koon made a motion, seconded by Anderson, to adjourn the meeting. **Vote:** Unanimous. Motion carried.

**APPROVAL OF MINUTES:** Minutes approved by City Council this 19<sup>th</sup> day of August, 2013.

Vicky Lefler  
Vicky Lefler, City Clerk