

CITY HALL COUNCIL CHAMBERS
229 MAIN STREET
CONWAY, SOUTH CAROLINA
MONDAY, AUGUST 17, 2015 – 5:30 PM

PRESENT: Mayor Alys C. Lawson, Mayor Pro Tem Barbara Blain-Bellamy and Council Members Randle L. Alford, Thomas J. Anderson II, William M. Goldfinch IV, and Larry A. White.

ABSENT: Council Member Jean A. Timbes

STAFF: Bill Graham, City Administrator; Kevin Chestnut, Public Works Director; Adam Emrick, Planning Director; James Friday, Public Utilities Director; Le Hendrick, Fire Chief; Foster Hughes, Parks, Recreation, and Tourism Director; Reggie Gosnell, Police Chief; Billy Joe Sawyer, Building Official; Lynn Smith, Human Resource Director; Allison Williams, Finance Director; and Debbie F. Smith, City Clerk

OTHERS IN ATTENDANCE: Kathy Ropp, Hillary Howard, and others

CALL TO ORDER: Mayor Lawson called the meeting to order.

INVOCATION/PLEDGE OF ALLEGIANCE: Mayor Lawson recognized Rev. Randy Riddle of Westminster Presbyterian Church who gave the invocation. City Council and those in attendance recited the Pledge of Allegiance.

APPROVAL OF AGENDA: **Motion:** Anderson made a motion, seconded by Goldfinch, to approve the agenda as presented. **Vote:** Unanimous. Motion carried.

APPROVAL OF CONSENT AGENDA:

A. Final Reading of Ordinance #ZA2015-08-17 (B) Accepting the petition by Shawn and Mary Jane Barrett to annex approximately 1.56 acres of property located at 619 Plantation Circle (TMS# 123-00-02-017 / PIN 32410010003) and to rezone the property Low Density Residential (R-1) upon annexation

B. Resolution recognizing the retirement of Michael Hardee, Finance Department

C. City Council Minutes – August 3, 2015

Motion: Alford made a motion, seconded by White, to approve the consent agenda. **Vote:** Unanimous. Motion carried.

PUBLIC INPUT: Hillary Howard, Conway Downtown Alive, addressed Council in support of the special event request for the filming of multiple movies in Conway scheduled later on the agenda, citing the economic benefits this event would have on the community.

There was no further input from the public.

SPECIAL PRESENTATIONS:

- A. Special event request: Filming of multiple movies in the City of Conway, September 24-November 22, 2015.** Ralph McCloud of G IT's Entertainment LLC submitted this special event application to allow for the filming of three family-friendly movies in Conway: "Accidental Engagement," "The Ghost of Alice Flagg," and "All Hallow's Eve." Emrick noted there were no street closures requested as most of the filming will take place inside of homes, buildings, and restaurants; however, the applicant has also requested permission to film within Lakeside Cemetery. Emrick informed Council that Kelli James of the Conway Chamber of Commerce also supports approval of the special event application. Staff recommended approval of the special event request with one City staff member to be on-site at Lakeside Cemetery during filming, at the expense of the production company, to ensure the integrity of the cemetery. **Motion:** Goldfinch made a motion, seconded by Blain-Bellamy, to approve the special event request as recommended by staff. **Vote:** Unanimous. Motion carried.
- B. Introduction of Allison Williams, Finance Director.** The City Administrator introduced Allison Williams as the City's new Finance Director. Allison previously served as the City's Assistant Finance Director for ten years and succeeds Michael Hardee, who recently retired from the City.

RESOLUTIONS:

- A. Recognizing the Ascend Ballers basketball travel ball team for winning the National Travel Ball Association Championship.** The Ascend Ballers is a traveling basketball team which is made up of boys, 14-and under, predominantly from the Conway area. This team is being recognized for winning the National Travel Ball Association Championship. **Motion:** White made a motion, seconded by Alford, to adopt the resolution. **Vote:** Unanimous. Motion carried.
- B. Accepting The Thicket @ Ivy Glen Phase II roadway and drainage system dedication (Ivy Glen Drive extension).** Conway National Bank has requested to dedicate Ivy Glen Drive (extension) and the drainage system in Phase II of The Thicket @ Ivy Glen residential subdivision to the City. The required warranty of \$22,800 (\$15 x 1,520 linear feet of roadway) will be for one year from the date of acceptance. Emrick commented that a one year warranty is being required for this roadway as this subdivision was approved under the City's former zoning ordinance which required only a one-year warranty for road maintenance. The City's Public Works Department has inspected the roadways and drainage in The Thicket @ Ivy Glen (Ivy Glen Drive extension), and has found them to be acceptable for dedication. Staff recommended that Council accept the roadway and drainage system dedication as presented. **Motion:** Blain-Bellamy made a motion, seconded by Goldfinch, to adopt the resolution accepting the dedication of the roadway and drainage system in The Thicket @ Ivy Glen Phase II subdivision with a one year warranty in the amount of \$22,800. **Vote:** Unanimous. Motion carried.

ORDINANCE FOR FINAL READING: Ordinance #ZA2015-08-17 (A) Accepting the petition by Main and Fifth Properties LLC to rezone approximately .954 acres of property located at 500 Main Street (TMS# 137-02-06-010 / PIN 33813030017) from Neighborhood Commercial (NC) to Central Business District (CBD). First reading was approved at the August 17th Council meeting. During the public hearing on this rezoning request at that meeting, Mr. Stuart Axelrod, whose property abuts the subject property, shared his concerns of storm water drainage onto his property should the level of the property located at 500 Main Street be elevated during redevelopment. Staff checked into Axelrod's concerns and determined that the rezoning would not have an impact on Axelrod's property. Staff recommended approval of final reading. **Motion:** Goldfinch made a motion, seconded by Anderson, to approve final reading of Ordinance #ZA2015-08-17 (A). **Vote:** Unanimous. Motion carried.

ORDINANCES FOR FIRST READING:

- A. Ordinance #2015-09-21 (A) Authorizing the Lease of City-owned property to Churches Assisting People (CAP).** The lease agreement with CAP for the City's Fire Station #1 property was approved by Council in October 2014. Since that time, the staff of CAP has determined that the property needs costly improvements in order to better serve its purpose and has requested that the lease agreement for this property be extended to a 25-year lease agreement which would allow CAP to pursue additional funding opportunities for improvements. Graham reported that City staff has worked in conjunction with Gail LaSalle, CAP Director, to develop the proposed agreement and that she is agreeable to the terms as outlined in that agreement. Staff recommended approval of first reading. **Motion:** White made a motion, seconded by Anderson, to approve the 25-year lease between CAP and the City for the Fire Station #1 property. **Vote:** Unanimous. Motion carried. Mayor Lawson thanked Toby White, President of CAP, for the work the organization does in the community.
- B. Ordinance #2015-09-21 (B) Amending the City's code of Ordinances by revising Sections 3-1-37 and 3-1-38 (5) to codify the procedure for processing special event permit applications.** At the July 20th Council meeting, staff discussed with City Council the procedures that have been followed in recent years to process special event requests. Based on Council's guidance at that meeting, staff drafted this ordinance to codify recent practices as to which special events are approved by City Council and the ones approved by the City Administrator. Graham advised Council that this proposed ordinance would revise Section 3-1-37 and Section 3-1-38 (5) of the City's special event ordinance. Staff recommended approval of first reading. Blain-Bellamy recommended that wording pertaining to the City Administrator's "designated representative" not be stricken from the Ordinance, that "mere" be replaced by "slight" in Section 3-1-38 (4), and a punctuation correction be made in Section 3-1-38 (2). **Motion:** Blain-Bellamy made a motion, seconded by Anderson, to approve first reading of Ordinance #2015-09-21 (B) with revisions noted. **Vote:** Unanimous. Motion carried.
- C. Ordinance #ZA2015-09-21 (C) Accepting the petition by John R. Long II and Jill L. Crosswell and James H. Reddick Jr. to annex two parcels of property totaling approximately 8.48 acres located on Long Road (TMS #123-00-02-201 / PIN #32409040009 and TMS #123-00-02-202 / PIN #32409040010) and to rezone the properties Low Density Residential (R-1) upon annexation.** The owners of these two parcels have requested annexation and rezoning of both properties to Low Density Residential

(R-1). Emrick informed Council that the two parcels are contiguous to the Conway city limits and that the Comprehensive Plan's Future Land Use map identifies these parcels as Existing Residential. The Planning Commission has recommended approval of the request. Staff recommended approval of first reading. **Motion:** Alford made a motion, seconded by Goldfinch, to approve first reading of Ordinance #ZA2015-09-21 (C). **Vote:** Unanimous. Motion carried.

ITEMS FOR CONSIDERATION:

- A. Acceptance of bid for purchase of three replacement 30 cubic yard roll-off containers for Public Works Department/Solid Waste.** There is an allocation of \$15,000 in the FY 2015-16 budget for the purchase of three 30-cubic yard roll-off containers to replace roll-off containers that are worn out and in a state of disrepair. Bids were requested from three vendors for this equipment and the following bids were received; bids include sales tax and freight: Hambicki's Truck & Container Sales - \$15,649.23; Apex Equipment Sales, Inc. - \$14,519.90; and Baker's Waste Equipment, Inc. - \$12,305.00. Staff recommended acceptance of the low bid which was submitted by Baker's Waste Equipment, Inc. **Motion:** Goldfinch made a motion, seconded by Anderson, to accept the low bid in the amount of \$12,305.00. **Vote:** Unanimous. Motion carried.
- B. Acceptance of ownership and maintenance of Whittemore Street and Brown Street into the City's Street System.** Staff recommended that Council approve the acceptance of Whittemore and Brown Streets into the City's Street System from the State Highway System to help facilitate a HUD-funded sidewalk project. This project, which was approved by Council several years ago, will complete the sidewalk connection between Ninth Avenue and Whittemore Park Middle School. Project engineering is now complete but SCDOT will not issue permits because there is insufficient width to install the required 5 feet wide sidewalk. Graham commented that installing sidewalks less than 5 feet wide is the best the City can do given the existing right-of-way situation. There is only enough width to install a 4.5 feet wide sidewalk and 18 inch curb and gutter and the sidewalk would be reduced to 3 feet wide for a short section to get around the large Oak tree. The sidewalk will meet basic ADA standards and both streets adjacent to the new sidewalk will be resurfaced as part of the project. Staff recommended acceptance of these two streets. **Motion:** White made a motion, seconded by Anderson, to accept the ownership and maintenance of Whittemore and Brown Streets into the City's Street System from the State Highway System. **Vote:** Unanimous. Motion carried.
- C. Proposed renewal of joint use agreement for Conway Senior Center.** The joint use agreement between the City of Conway and the Horry County Council on Aging for the Senior Center expires September 13, 2015. Hughes informed Council that both parties wish to renew the agreement, with no revisions, for another five year period. Staff recommended that Council approve renewal of the joint use agreement. **Motion:** Goldfinch made a motion, seconded by Alford, to approve renewal of the joint use agreement with Horry County Council on Aging for the Senior Center, for a five-year period, effective September 14, 2015. **Vote:** Unanimous. Motion carried.
- D. Authorization for submission of PARD Grant application.** Staff requested authorization to submit a PARD grant application for funds to replace drinking fountains in City parks as follows: one in Smith Jones Park (ballfield/shelter area), two in Collins Park (playground area

and tennis/basketball area), and one in Riverfront Park (playground area) and to install one new fountain at the Conway Recreation Complex playground. The total amount of funds needed for this project is \$14,000. Staff is requesting 80% (\$11,200) from PARD. Hughes reported that, if the grant is awarded, the required 20% local match (\$2,800) would be requested in the FY 2016-17 PRT budget. **Motion:** Blain-Bellamy made a motion, seconded by White, to authorize the PARD grant application as requested. **Vote:** Unanimous. Motion carried.

E. Proposed medical services agreement with Agape Physicians Care. Staff and Council discussed the possibility of a professional healthcare for program for City employees at the Budget Retreat and again during the workshop portion of the April 20th Council meeting. After reviewing proposals from several local medical entities, Council agreed that Agape Physicians Care offered the most economically advantageous program for the City. Upon Council's direction, the City Administrator, along with City staff, met with the Agape representative to finalize the proposed agreement for the provision of medical services for City employees in addition to the insurance plan the City provides for full-time employees. Graham noted that funds were included in the FY 2015-16 budget for a healthcare program for employees. **Motion:** Goldfinch made a motion, seconded by Blain-Bellamy, to approve the medical services agreement with Agape Physicians Care as presented. **Vote:** Unanimous. Motion carried.

COUNCIL INPUT:

White commented on the well-planned "Back to School" event at Smith Jones Park that was sponsored by the Police Department.

Goldfinch spoke of the importance of educating current and new employees on the benefits and value offered by the City's health insurance plan, as well as the medical services program that will be provided by Agape Physicians Care.

Blain-Bellamy expressed appreciation for the reduced speed limit signs on Boundary Street. She also asked that the discussion held at the Budget Retreat on modifying Council's seating arrangements be kept in mind.

Alford thanked Lynn Smith for her continued efforts to bring the medical services program to fruition. He also thanked Hughes and Wanda Lilly for researching the age of the live oak trees within the City and suggested that Conway Downtown Alive put markers on the live oak trees 400+ years of age, noting the tree's age and a historical event of that same time period. He also suggested similar markers for live oak trees around 300 years old, marking the beginning of the City of Conway.

Lawson thanked the Police Department for its role in the C-STAND graduation and Council Member White for his motivational speech to the graduates. She also thanked Hughes for his efforts in staging several events this summer; in particular, the Conway SuperStar Contest, at which the winners were: Claire Shelley, Junior Star; Caitlyn Burger, Teen Star; and Dalton Watts, Super Star.

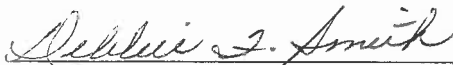
EXECUTIVE SESSION: Motion: Anderson made a motion, seconded by White, to enter executive session to consider committee appointments [pursuant to SC Code §30-4-70(a)(1)].
Vote: Unanimous. Motion carried.

Motion: White made a motion, seconded by Goldfinch, to come out of executive session. **Vote:** Unanimous. Motion carried.

Consideration of committee appointments. Motion: Alford made a motion, seconded by White, to appoint Mayor Pro Tem Blain-Bellamy and Council Member Goldfinch to the 2015 City Christmas Party Committee. **Vote:** Unanimous. Motion carried.

ADJOURNMENT: Motion: Blain-Bellamy made a motion, seconded by White, to adjourn the meeting. **Vote:** Unanimous. Motion carried.

APPROVAL OF MINUTES: Minutes approved by City Council this 21st
day of
September, 2015.



Debbie F. Smith, City Clerk