

**CITY COUNCIL MEETING  
CITY HALL COUNCIL CHAMBERS  
229 MAIN STREET  
CONWAY, SOUTH CAROLINA  
MONDAY – JUNE 16, 2014 – 5:30 PM**

---

**PRESENT:** Mayor Alys C. Lawson, Mayor Pro Tem William M. Goldfinch IV, and Council Members Randle L. Alford, Thomas J. Anderson II, Barbara Blain-Olds, Jean M. Timbes, and Larry A. White

**STAFF:** Bill Graham, City Administrator; Vicky Lefler, Deputy City Administrator; Reggie Gosnell, Police Chief, Foster Hughes, Director of Parks, Recreation and Tourism; Rick Baker, Fire Chief; Michael Leinwand, Planning Director; Billy Joe Sawyer, Building Official; Kevin Chestnut, Public Works Director; Michael Hardee, Finance Director; Freddie DuBose, Public Utilities Director; Cindi Howard, Human Resource Director; and Debbie Smith, Interim City Clerk

**OTHERS IN ATTENDANCE:** Kathy Ropp, Rev. Cheryl Adamson, Karen Benick, Wayne Chestnut, Margaret Chestnut, Dwaine Koscielniak, Suzanne Koscielniak, Gary Juergens, Anna Juergens, Marc Passantino, Gail Whitehead, Rodney Hard, Pamela Hard, Randy A. Beverly, Hillary Howard, Forest Beverly, Michael Berg, Lyn Berg, Tim McGhee, Ross Foulte, Michael Weaver, and others

**CALL TO ORDER:** Mayor Lawson called the meeting to order.

**INVOCATION/PLEDGE OF ALLEGIANCE:** Mayor Lawson recognized Rev. Cheryl Adamson who gave the invocation. City Council and those in attendance recited the Pledge of Allegiance.

**APPROVAL OF AGENDA:** **Motion:** Alford made a motion, seconded by Anderson, to approve the agenda contents. **Vote:** Unanimous. Motion carried.

**APPROVAL OF CONSENT AGENDA:** **City Council minutes – June 2, 2014.** **Motion:** White made a motion, seconded by Timbes, to approve the consent agenda. **Vote:** Unanimous. Motion carried.

**PUBLIC INPUT:** Rev. Cheryl Adamson reported that Palmetto Missionary Baptist Church is partnering with other entities in the community to offer cultural enrichment programs for youth in the EME Housing Complex and invited the City to share information on programs and opportunities that might assist their efforts.

**SPECIAL PRESENTATIONS:**

**A. Special Event Requests**

1. **St. Nicholas BBQ Fest - October 9, 2014 thru October 11, 2014.** Ms. Barbara Dickens of St. Pauls Church submitted this special event request. The request is for a three day

event to be held in Riverfront Park on October 9 (4:00 pm – 9:00 pm); October 10 (9:00 am – 5:00 pm); and October 11 (9:00 am – 5:00 pm). A map of the special event and alcohol consumption zone accompanied the special event application; however, the event sponsors shared a revised event layout map during their presentation. Ms. Dickens, accompanied by John Wilkins, also presented Council a certificate of appreciation for the City of Conway's support of this event. Staff recommended approval of the special event application with the cost of any support services provided to be absorbed by the City's operating funds. **Motion:** Goldfinch made a motion, seconded by Anderson, to approve the special event request for the St. Nicholas BBQ Fest with the revised layout as presented by the event sponsor. **Vote:** Unanimous. Motion carried.

2. **Theatre of the Republic 45<sup>th</sup> Anniversary Celebration – July 19, 2014.** Hillary Howard, President of the Theatre of the Republic, submitted this special event request. Plans call for the event to be held along Main Street from Third Avenue to Fourth Avenue on July 19, 2014, from 7:00 p.m. to midnight. The applicant also requested the closure of Main Street from 3<sup>rd</sup> Avenue to 4<sup>th</sup> Avenue beginning at 3:00 p.m. on the day of the event. No structure will be located in the travel lane and contingency traffic plans are in place in case of emergency. A map depicting the location of the event, street closures, and the alcohol consumption zone accompanied the special event application. Staff recommended approval of the special event application with the cost of any support services provided to be absorbed by the City's operating funds. **Motion:** Timbes made a motion, seconded by White, to approve the special event request for the Theatre of the Republic 45<sup>th</sup> Anniversary Celebration as presented. **Vote:** Unanimous. Motion carried.

- B. **Employee of the Month Award for May** was presented to Lynn Smith, Finance Department. The presentation was made by the City Administrator, accompanied by the Finance Director. Council congratulated Mrs. Smith for having been selected for this recognition.

#### **ORDINANCES FOR FIRST READING:**

- A. **Ordinance #ZA2014-05-19 (B) Accepting the request by Beverly Homes LLC to rezone, with stated conditions, approximately 33.85 acres of property located behind Rivertown Row Subdivision and identified by Horry County Tax Map Number 122-22-04-011 and Horry County PIN #33700000033 from Planned Development District (PD) to Medium Density Residential (R-2).** On May 5, 2014, the public hearing was held and first reading of this ordinance was considered by Council but was tabled pending receipt of additional information. The rezoning request was discussed in greater detail by City Council, staff, and the applicant in the workshop portion of the June 2<sup>nd</sup> City Council meeting. Based on input received at those meetings and further discussions between staff and the developer, staff recommended approving the rezoning request from PD to R-2 if the developer agrees to meet the following conditions: A 15' wide Type B landscaped buffer between the proposed development and the adjoining single family lots located in Rivertown Row Phase I is required and must be in place before construction begins. The buffer will be deeded to and maintained by the homeowners association for the proposed development; Phase I will include lots 1-37 and Phase II cannot start until a second access to provide emergency ingress and egress to the subdivision has been completely built and dedicated to the City; the second access may be

provided by the road between lots 48 and 49 or the second access may be provided by a road at another location provided it is acceptable to the City but it cannot be located between lots 6 and 7; 5.08 acres of open space is required; a reviewed and approved plan for use of the open space is to be implemented during Phase I; the development must include only single family detached houses. Mayor Lawson invited comment from those in attendance. **Dwaine Koscielniak**, 1113 Millsite Drive, inquired as to the type of trees and shrubbery the Type B buffer included and expressed concern regarding the removal of the existing trees. **Marc Passantino**, 1608 Sunmeadow Drive, expressed concerns about who would be responsible for maintaining the buffer. **Randy Beverly** of Beverly Homes LLC reiterated his concern that his company does not own the property where the second access for Phase II is to be located and requested reconsideration of the second access being located between lots 6 and 7 with a gate at the access point. Mayor Lawson suggested to Beverly that discussions on that issue should be deferred until a later date. **Motion:** Anderson made a motion, seconded by Blain-Olds to approve first reading of Ordinance #ZA2014-05-19 (B) with conditions as stated. **Vote:** Unanimous. Motion carried.

- B. Ordinance #ZA2014-07-21 (A) Accepting the Request by Harrell W. Hardwick and Patricia O. Hardwick to annex approximately 0.73 acres of property located at 3958 Long Avenue Extension (TMS #111-00-02-043, PIN #29413020011) and to rezone the property Low Density Residential (R-1) upon annexation.** The property owners are requesting annexation in order to receive trash pick-up by the City of Conway. A single family detached house currently occupies the property. This property is contiguous to the city limits. Staff recommended approval of first reading. **Motion:** Blain-Olds made a motion, seconded by Anderson, to approve first reading of Ordinance #ZA2014-07-21 (A). **Vote:** Unanimous. Motion carried.
- C. Ordinance #ZA2014-07-21 (B) Accepting the request by Yvonne A. Shield to annex 0.45 acres of property located at 762 Highway 905 (TMS #123-16-02-015, PIN #33911030008) and to rezone the property Low Density Residential (R-1) upon annexation.** Ownership of this property, which is contiguous to the city limits, recently changed hands and the City can require annexation in order for change to be made to the utility accounts. Staff recommended approval of first reading. **Motion:** White made a motion, seconded by Timbes, to approve first reading of Ordinance #ZA2014-07-21 (B). **Vote:** Unanimous. Motion carried.

#### **ITEMS FOR CONSIDERATION:**

- A. Renewal of Fire Service Agreement between the City of Conway and Horry County for Fiscal Year 2014-15.** Baker reported the amount of the proposed fire service agreement for FY 2014-15 is \$90,000 which is an increase of \$7,000 from FY 2013-14. Council received a copy of the proposed agreement. Staff recommended Council approve the Fire Service agreement with Horry County as presented. **Motion:** Blain-Olds made a motion, seconded by Anderson, to approve the Fire Service Agreement with Horry County for FY 2014-15 for the amount of \$90,000. **Vote:** Unanimous. Motion carried.
- B. Acceptance of bid for structured cabling for Public Safety Building.** An RFP was issued for the installation of all cabling to support data, voice and video communications at the new

City of Conway Public Safety Building. The bid opening was held on May 21, 2014. Bids received were as follows: Communications Management of Myrtle Beach, \$24,935.96, and Creative Consultants of Conway, \$19,817. Staff recommended that the low bid be accepted. **Motion:** Anderson made a motion, seconded by White, to approve staff's recommendation to accept the low bid of \$19,817 submitted by Creative Consultants. **Vote:** Unanimous. Motion carried.

**C. Approval of proposals to install fiber cabling.** Graham reported that currently, the hub for the City's downtown fiber data connections is located at the Law Enforcement Center. Once the planned removal of that building takes place, the fiber data connections will have to be rerouted. Communication Management, Inc., a state contract vendor, has submitted a proposal to reroute the fiber data connection from the Police Department to the Finance building for \$28,346.08. A second proposal, also submitted by Communication Management, Inc., is to furnish and install a fiber data connection from the new Conway Public Safety Building to the county fiber optic line near 9<sup>th</sup> and Elm Street for \$58,797.59. Staff recommended Council accept both proposals as submitted. **Motion:** Blain-Olds made a motion, seconded by White, to accept both proposals recommended by staff. **Vote:** Unanimous. Motion carried.

**D. Offer to provide bus shelters in Conway by Waccamaw Regional Council of Governments.** Graham reported that the City of Conway was recently contacted by Mark Hoeweller, Assistant Director of the Waccamaw Regional Council of Governments (WRCOG), about installing bus shelters along Coast RTA bus routes in Conway. He further remarked that these bus shelters that had been purchased by WRCOG had previously been obtained several years ago through a grant by Coast RTA; however, However had advised the City that, because Coast RTA lost the grant for the shelters, Coast RTA will not be involved with the installation of any of these shelters in any way. Graham reported on the City's past experience with the one shelter that had been installed and later removed due to complaints; that shelter is now in storage at the City's Public Works Complex. Graham also explained to Council the expense and liabilities that the City would be responsible for should it accept and install the shelters and that there are no budgeted funds to cover this expense. s not aware of any requests for bus shelters from the citizens of Conway; however, the City has been contacted by Coastal Carolina University (CCU) about obtaining 16 of the bus shelters for use with its campus bus system and CCU has offered to pick up, install and maintain these shelters. Due to the cost and lack of budgeted funds and the liability, staff recommended that the City of Conway should decline to be involved in the installation of the shelters within the City. However, staff did recommend the City request Waccamaw Regional Council of Government give 16 shelters to Coastal Carolina University because of their willingness to bear all of the expenses. Mayor and Council were in agreement with staff's recommendation.

The Council meeting recessed after this item of business and reconvened in the Conference Room for the remainder of the meeting.

**WORKSHOP ITEMS:**

**Discussion of proposed RFP for marina store lease.** Mayor and Council were given a copy of the proposed RFP for the lease of the marina store. Hughes advised Council that the fact that alcohol sales are currently not allowed at the marina could impact proposals. There was discussion on the details of the marina store lease, timing of the issuance of the RFP with regard to boating season, and more importantly the pending expansion of the parking lot. **OUTCOME:** The RFP was acceptable. The majority of Council was in agreement that alcohol sales should be allowed at the marina store. Council also agreed to defer issuance of the RFP until the start of parking lot construction.

**EXECUTIVE SESSION: Motion:** Anderson made a motion, seconded by Blain-Olds, to enter into executive session to discuss the negotiations incident to proposed contractual arrangements and personnel matters. **Vote:** Unanimous. Motion carried.

**Motion:** Goldfinch made a motion, seconded by Blain-Olds, to come out of executive session. **Vote:** Unanimous. Motion carried.

**ADJOURNMENT: Motion:** Anderson made a motion, seconded by Goldfinch, to adjourn the meeting. **Vote:** Unanimous. Motion carried.

**APPROVAL OF MINUTES:** Minutes approved by City Council this 21<sup>st</sup> day of July, 2014.

  
\_\_\_\_\_  
Debbie Smith, Interim City Clerk