

**MINUTES OF MEETING
CONWAY CITY COUNCIL
CITY HALL COUNCIL CHAMBERS
229 MAIN STREET
CONWAY, SOUTH CAROLINA
MONDAY – JUNE 3, 2013 – 5:30 p.m.**

PRESENT: Mayor Alys C. Lawson, Mayor Pro Tem Irby L. Koon and Council Members Thomas J. Anderson II, Barbara Blain-Olds, William M. Goldfinch IV, Jean M. Timbes and Larry A. White

STAFF: Bill Graham, City Administrator; Michael Hardee, Finance Director; Billy Joe Sawyer, Building Official; Foster Hughes, Parks, Recreation and Tourism Director; Timmy Williams, Beautification Director; Reggie Gosnell, Police Chief; Jerry Barnhill, Public Works Director; Freddie DuBose, Public Utilities Director; Rick Baker, Fire Chief; Michael Leinwand, Planning Director; and Vicky Lefler, City Clerk

OTHERS IN ATTENDANCE: Kathy Ropp, Chaplain Bob Fogner, and others

CALL TO ORDER: Mayor Lawson called the meeting to order.

INVOCATION/PLEDGE OF ALLEGIANCE: Mayor Lawson recognized Chaplain Bob Fogner who gave the invocation. City Council and those in attendance recited the Pledge of Allegiance.

APPROVAL OF AGENDA: **Motion:** Koon made a motion, seconded by Blain-Olds, to approve the agenda contents. **Vote:** Unanimous. Motion carried.

APPROVAL OF CONSENT AGENDA:

A. Ordinances for final reading

1. **Ordinance #ZA-2013-06-03 (A) Accepting the petition of John M. Walker and Brenda C. Walker to annex approximately 0.37 acres located at 153 Lander Drive (TMS# 151-28-03-042) and to zone the property Low Density Residential (R-1) upon annexation**
2. **Ordinance #2013-06-03 (C) An Ordinance to Amend Title 4, Chapter 1, Section 4-1-12, Extension of water and sewer system; responsibilities and expenses; specifications; ownership of extensions, by revising Subsection 4-1-12 (e)**

B. City Council minutes – May 6, 2013

Motion: Timbes made a motion, seconded by White, to approve the consent agenda. **Vote:** Unanimous. Motion carried.

PUBLIC INPUT: None.

SPECIAL PRESENTATIONS:

- A. Proposed municipal solid waste recycling incentive and disposal agreement.** Mike Bessant of the Horry County Solid Waste Authority (HCSWA) reviewed the highlights of this proposed five-year agreement. Under this agreement, the City would contract to use the HCSWA landfill for a minimum of five years and, in return, would receive recycling incentive credit, based on specified tonnages of recyclable materials achieved, that would be applied against the City's municipal solid waste tipping fees. Staff recommended that Council approve the Recycling Incentive and Disposal Agreement with the Horry County Solid Waste Authority and authorize the City Administrator to execute the document. **Motion:** Koon made a motion, seconded by Blain-Olds, to approve staff's recommendation. **Vote:** Unanimous. Motion carried.
- B. Presentation from Mr. Joe Burroughs regarding proposed improvements to his building located at 104 Laurel Street including a request to acquire City-owned property.** Mr. Burroughs, accompanied by his son, Matt, presented a request to lease or purchase property he needs for improvements to be made to his property at 104 Laurel Street. He stated that he has attracted a tenant who is interested in leasing the building for an upscale combination restaurant/bar and hopes these proposed improvements will help the tenant establish a successful business to promote the downtown/riverfront area. Burroughs advised Council that, to accommodate construction of a deck along the side of his building, he needed a parcel of property 25' wide parallel to the right wall of his building and extending to the railroad track. In addition, Burroughs asked for additional property on the left side (water tank side) of the building in order to provide space for a service area for roll-outs/dumpster pad that can be accessed from Laurel Street. Council received a copy of the tenant's proposed business plan, proposed deck plan and property maps. Mayor Lawson informed Burroughs that his request would be discussed by Council and any questions would be channeled through the City Administrator. She also stated that, in the interest of full disclosure, she would abstain from all discussion on this matter as she is a business partner with Joe Burroughs.
- C. Special event request – Riverfest 2013 – June 29, 2013.** The Chamber of Commerce has requested a special event permit for Riverfest 2013 planned for June 29th. Leinwand informed Council that the format has been shortened to one day for this year's festival. Activities are planned for the County Courthouse area and the Riverfront Park area. A schedule of activities, maps of proposed street closures (with closing and reopening times), and the proposed designated special event area for public alcohol consumption were included with the special event application. Staff recommended approval of the special event request with the cost of City support services provided to be absorbed by the City's operating funds. Kelli James of the Chamber of Commerce was present in support of the special event request and invited Council to participate in the opening ceremonies. **Motion:** Anderson made a motion, seconded by Koon, to approve the special event application for Riverfest 2013 as presented. **Vote:** Unanimous. Motion carried.
- D. Employee Longevity Awards** were presented to Jarrett Wallace, Fire Department, 5 years, and Lois Roberts, Administration, 20 years. The presentation was made by Mayor Lawson and the City Administrator.
- E. Employee of the Month Award for April** was presented to Pat Livingston, Customer

Service Representative, Finance Department. The City Administrator, accompanied by the Finance Director, made the presentation. Livingston was commended by City Council for having been selected as the recipient of this award.

ORDINANCE FOR FINAL READING: Ordinance #2013-06-03 (B) An Ordinance to Amend Title 7, Chapter 4, Article F, Wrecker Service, to delete the requirement that wrecker vehicles be housed within the City limits as a condition for participation in the Wrecker Service Rotation Program. First reading was approved at the May 6, 2013, Council meeting. Staff recommended final reading approval. **Motion:** White made a motion, seconded by Koon, to approve final reading of Ordinance #2013-06-03 (B). **Vote:** Blain-Olds voted in the negative; all others voted in the affirmative. Motion carried.

ORDINANCE FOR FIRST READING: Ordinance #ZA-2013-06-17 (A) Accepting the request by Andrew W. Altman and Terra C. Altman to annex approximately 1.5 acres located at 4104 Hagwood Circle (TMS# 111-00-01-016) and to zone the property Low Density Residential (R-1) upon annexation. Leinwand reported that this property, which is completely surrounded by the municipal City limits, is currently served by City water. Ownership of the property recently changed hands and, because the property is contiguous, the City requires annexation before the City water account for that property is changed. Staff recommended first reading approval. **Motion:** Anderson made a motion, seconded by Blain-Olds, to approve first reading of Ordinance #ZA-2013-06-17 (A). **Vote:** Unanimous. Motion carried.

ITEMS FOR CONSIDERATION:

A. Continued participation in the Urban County Entitlement CDBG Program for Fiscal Years 2014-2016. Leinwand reported that the intergovernmental agreement between Horry County, the City of Conway, and the City of Myrtle Beach for the CDBG Program Urban County Entitlement will expire on June 30, 2014. Horry County is presently in the process of requalifying for entitlement status as an urban county; the requalification period is for fiscal years 2014-2016. The City of Conway has been requested to advise whether or not it wishes to continue to be included in the urban county entitlement allocation. Staff recommended that Council give approval for the City of Conway to continue its participation in the CDBG Program Urban County Entitlement for Fiscal Years 2014-2016. **Motion:** Blain-Olds made a motion, seconded by Koon, to approve staff's recommendation. **Vote:** Unanimous. Motion carried.

B. Acceptance of bid for sports field lighting for new football field at Conway Recreation Complex. Hughes reported three bids for the field lighting were received. All bids included 8% sales tax; installation of the lighting was not included. Staff recommended the acceptance of the low bid of \$53,854.20 which was submitted by Torrence Sports Lighting, Inc. Funds to pay for this project will come from the FY 2013-14 General Fund Budget. **Motion:** Goldfinch made a motion, seconded by Anderson to accept the low bid for the sports field lighting as recommended by staff. **Vote:** Unanimous. Motion carried.

C. Renewal of Fire Service Agreement between the City of Conway and Horry County for Fiscal Year 2013-14. Baker reported the amount of the proposed fire service agreement for FY 2013-14 is \$83,000, an increase of \$3,000 from FY 2012-13. Council received a copy of the proposed agreement. Staff recommended that Council approve the agreement as

presented. **Motion:** Timbes made a motion, seconded by Blain-Olds, to approve the Fire Service Agreement with Horry County for FY 2013-14 for the amount of \$83,000. **Vote:** Unanimous. Motion carried.

ITEM FOR INFORMATION: Update on Police Department Outreach Programs. Gosnell presented this item for information. Information was also shared on the recent second Community Walk conducted in the Sugar Hill area on May 30th.

EXECUTIVE SESSION: Motion: Anderson made a motion, seconded by Koon, to enter into executive session to consider appointments to boards, commissions and committees and to discuss negotiations incident to proposed contractual arrangements. **Vote:** Unanimous. Motion carried.

Motion: Goldfinch made a motion, seconded by Blain-Olds, to come out of executive session. **Vote:** Unanimous. Motion carried.

Consideration of appointments. Motion: Blain-Olds made a motion, seconded by Koon, to approve the appointments as listed below. **Vote:** Unanimous. Motion carried.

Community Appearance Board: Appointed Mary Catherine Cecil to fill an unexpired term ending December 31, 2014 (correction made to extend ending date of term by one year).

Conway Housing Authority Board of Commissioners: Appointed Rilla Thomas to a five-year term ending April 24, 2018.

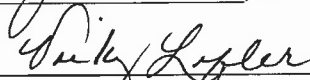
Planning Commission: Reappointed Larry Foye to a three-year term ending December 31, 2015.

Smith Jones Joint Venture Committee: Appointed Craig Conwell to a three-year term ending December 31, 2015.

Employee Grievance Committee: Reappoint Rick Baker and appoint Tyrone Williams to three-year terms ending March 24, 2016; appoint Reggie Gosnell as alternate.

ADJOURNMENT: Motion: Koon made a motion, seconded by White, to adjourn the meeting. **Vote:** Unanimous. Motion carried.

APPROVAL OF MINUTES: Minutes approved by City Council this 17th day of June, 2013.



Vicky Lefler, City Clerk