

**MINUTES OF MEETING
CONWAY CITY COUNCIL
CITY HALL COUNCIL CHAMBERS
229 MAIN STREET
CONWAY, SOUTH CAROLINA
MONDAY – MARCH 4, 2013 – 5:30 p.m.**

PRESENT: Mayor Alys C. Lawson, Mayor Pro Tem Irby L. Koon, and Council Members Thomas J. Anderson II, Barbara Blain-Olds, William M. Goldfinch IV, Jean M. Timbes and Larry A. White

STAFF: Bill Graham, City Administrator; Michael Hardee, Finance Director; Billy Joe Sawyer, Building Official; Foster Hughes, Parks, Recreation and Tourism Director; Reggie Gosnell, Police Chief; Freddie DuBose, Public Utilities Director; Rick Baker, Fire Chief; Michael Leinwand, Planning Director; and Vicky Lefler, City Clerk

OTHERS IN ATTENDANCE: Kathy Ropp, Rev. Randy Riddle, Erich Chatham and others

CALL TO ORDER: Mayor Lawson called the meeting to order.

INVOCATION/PLEDGE OF ALLEGIANCE: Mayor Lawson recognized Rev. Randy Riddle of Westminster Presbyterian Church who gave the invocation. City Council and those in attendance recited the Pledge of Allegiance. Council Member Goldfinch left the meeting at the conclusion of the Pledge of Allegiance.

APPROVAL OF AGENDA: **Motion:** Koon made a motion, seconded by Anderson, to approve the agenda contents. **Vote:** Unanimous. Motion carried.

APPROVAL OF CONSENT AGENDA: **City Council minutes – February 18, 2013.** **Motion:** Timbes made a motion, seconded by Blain-Olds, to approve the consent agenda. **Vote:** Unanimous. Motion carried.

PUBLIC INPUT:

- A. **Darryl Stanley, Cochran Community Education, Inc.**, presented information on this organization's plans to construct a building adjacent to the Greater St. James AME Church including tentative construction plans and examples of activities for which the building would be used. Mr. Stanley stated that application is being made for funding assistance for the project through the USDA Rural Development Community Facilities Program and the application requires a letter from the local governing body signifying its support for the project and that there would be no adverse impact on any similar facilities. He requested that City Council provide such a letter for this project. **Motion:** Blain-Olds made a motion, seconded by Koon, to provide the letter of support as requested and to authorize the City Administrator to sign it. **Vote:** Unanimous. Motion carried.
- B. **Marchetta Scott, Horry County Teens and Infants Shelter** advised Council that the future goal of the shelter is to triple in size to adequately serve the needs of the community. Ms. Scott appealed to Council for assistance to meet that goal in addition to police assistance with

traffic issues (speeding) at the shelter's current location. Staff was requested to check on how the City might assist with traffic issues at the current location and zoning concerns at the proposed new location.

SPECIAL PRESENTATION: Employee Longevity Awards were presented to Ed Skerl, Vehicle Maintenance Shop, Public Utilities Department, 5 years; and William Mayfield, Solid Waste Division, Public Works Department, 10 years. The presentation was made by Council Member White and the City Administrator.

ORDINANCES FOR FIRST READING:

- A. **Ordinance #ZA2013-04-15 (A) accepting the request by Alvie Shawn Godwin and Rachel Godwin to annex approximately 1.4 acres located at 3945 Long Avenue Extension (TMS# 111-00-01-011) and to zone the property Low Density Residential (R-1) upon annexation.** Leinwand informed Council this property is completely surrounded by the current municipal limits of the City. The property has a residence on it and it is served by City water. The property has recently changed ownership and annexation can be required before the water account is changed. Staff recommended first reading approval. **Motion:** Blain-Olds made a motion, seconded by Timbes to approve first reading of Ordinance #ZA2013-04-15 (A). **Vote:** Unanimous. Motion carried.
- B. **Ordinance #ZA2013-04-15 (B) accepting the request by Patsy H. Richardson to annex approximately 1.5 acres located at 454 Maplewood Circle (TMS# 110-00-02-080) and to zone the property Low Density Residential (R-1) upon annexation.** Leinwand commented that this property is contiguous to the City limits; there is currently a house on the property and it is served by City water. The property has recently changed ownership and annexation can be required before the water account is changed. Staff recommended first reading approval. **Motion:** White made a motion, seconded by Koon, to approve first reading of Ordinance #ZA2013-04-15 (B). **Vote:** Unanimous. Motion carried.

ITEMS FOR CONSIDERATION:

- A. **Extension of contract for asphalt patching.** DuBose reported the current two-year asphalt patching contract with Donald Richardson & Sons will expire March 31st and that staff recommended a two-year extension of that contract based on the original contract pricing. **Motion:** White made a motion, seconded by Timbes, to approve a two year extension of the current asphalt patching contract with Donald Richardson & Sons (through March 31, 2015). **Vote:** Unanimous. Motion carried.
- B. **Acceptance of bid for pickup truck for Public Utilities Department.** DuBose reported the Public Utilities Department solicited bids for a 2013 pickup truck to replace the Department's 2007 Ford Ranger pickup truck and the low bid of \$17,375 was submitted by Conway Ford. The amount budgeted for this replacement vehicle was \$16,000. Staff recommended that Council accept the low bid from Conway Ford and authorize staff to sell the 2007 Ford pickup truck on govdeals.com with the proceeds of the sale to cover the \$1,375 amount over budget. **Motion:** Anderson made a motion, seconded by Koon, to approve staff's recommendation. **Vote:** Unanimous. Motion carried.

- C. **Memorandums of Understanding between the Cities of Myrtle Beach and North Myrtle Beach and the City of Conway Police Department.** Gosnell advised that these are standard mutual aid agreements, the same as have been signed for the last few years with these cities. He also reported that the City's legal counsel had reviewed the agreements, found them to be reasonable and in accordance with state statutes, and that they would not unreasonably subject the City to risk. Staff recommended that Council approve the Law Enforcement Mutual Aid Agreements between the City of Conway and the Cities of Myrtle Beach and North Myrtle Beach and authorize the City Administrator and City Police Chief to execute the agreements. **Motion:** Blain-Olds made a motion, seconded by Koon, to approve staff's recommendation. **Vote:** Unanimous. Motion carried.
- D. **Recommendation from the Evaluation Committee to enter into a contract for the design and construction of the new Public Safety Building.** Graham reported that, of the 10 proposals for this project that the City received at the bid opening on December 10, 2012, the top-ranked proposal as determined by the Evaluation Committee was submitted by Chancel Builders, Inc. In addition to Chancel Builders, the Chancel Team consists of TAG Architectural LLC (Larry Timbes of Conway) and Stewart-Cooper-Newall Architects (Columbia SC/Gastonia NC). Graham reviewed the timeframe for completion of the project under the proposed contract. He also advised that the City's legal counsel had reviewed the proposed agreement; he had found it to be fair and equitable and it met with his approval from a legal prospective. Council received a copy of the bid tabulation sheet and the proposed contract. Staff recommended that Council approve the proposed contract with Chancel Builders, Inc., and authorize the City Administrator to execute the contract. Timbes abstained from discussion and vote on this matter to avoid any appearance of impropriety. **Motion:** Koon made a motion, seconded by Blain-Olds, to approve the contract with Chancel Builders, Inc., for the design and construction of the City's new Public Safety Building and to authorize the City Administrator to sign the AIA Document A141-2004 Agreement with Chancel Builders, Inc. **Vote:** Timbes abstained; all others voted in the affirmative. Motion carried.

ITEMS FOR INFORMATION:

- A. **Presentation on HUD 5-Year Consolidated Plan.** Leinwand informed Council that a five-year consolidated plan is currently being developed by the Horry County Community Development Block Grant (CDBG) consortium. This consortium is a joint effort of Horry County, the City of Conway and the City of Myrtle Beach; therefore, the County plan will include plans for the City of Conway. Leinwand stated that an action plan is required of all recipients of CDBG funds and it is only a guideline for the use of future CDBG funds. The plan would not preclude the City from identifying, and Council approving, other eligible projects in other areas that qualify as budget plans for CDBG funds are developed. Maps were shown of current low-to-moderate income areas, HUD project areas, and potential staff-identified HUD improvement areas. Leinwand pointed out that the potential HUD improvement areas did not mean a project was actually planned for those areas and that specific HUD projects are approved annually by City Council. Staff recommended that the City's five-year plan be to continue to use these funds in Low-to-Moderate Income areas for sidewalk construction, drainage improvements, home repairs, demolitions, recreational uses, and any other CDBG-eligible projects in any other areas of the City which meet the criteria for the use of these funds. Leinwand commented this item was presented only as information and that the County plan is expected to be finalized in April should Council wish to review it

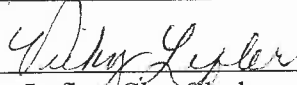
at that time. The consultant employed by the County to assist with the plan's development was present to answer any questions regarding the plan.

B. **Fiscal year 2012-2013 budget update.** Council was provided with an update, by fund, on the City's financial status as of December 31, 2012.

Additional Public Input: Ms. Dianne Davis presented complaints in regards to dispatch and City police response to a recent incident at her home on Hiland Avenue. Additional concerns voiced by Ms. Davis pertained to safety/crime issues in her neighborhood some of which included dim street lights, illegal drugs, and a parked vehicle that she said created a traffic hazard. Mayor Lawson asked the City Administrator to work with Ms. Davis to address her complaints and concerns.

ADJOURNMENT: Motion: Koon made a motion, seconded by Anderson, to adjourn the meeting. Vote: Unanimous. Motion carried.

APPROVAL OF MINUTES: Minutes approved by City Council this 18th day of March, 2013.



Vicky Lefler, City Clerk