

**MINUTES OF MEETING
CONWAY CITY COUNCIL
CITY HALL COUNCIL CHAMBERS
229 MAIN STREET
CONWAY, SOUTH CAROLINA
MONDAY – OCTOBER 10, 2011 – 4:00 p.m.**

PRESENT: Mayor Alys C. Lawson, Mayor Pro Tem Thomas J. Anderson II, and the following Council Members: Vivian E. Chestnut, William M. Goldfinch IV, Jean M. Timbes, and Larry A. White

ABSENT: Council Member Irby L. Koon

STAFF: Bill Graham, City Administrator; Billy Joe Sawyer, Building Official; Allison Williams, Assistant Finance Director; Foster Hughes, Parks, Recreation and Tourism Director; Timmy Williams, Beautification Director; Jerry Barnhill, Public Works Director; Freddie DuBose, Public Utilities Director; Rick Baker, Fire Chief; Reggie Gosnell, Police Chief; Michael Leinwand, Planning Director; and Vicky Lefler, City Clerk

OTHERS IN ATTENDANCE: Kathy Ropp, Steve Jones, Dr. James H. Cokley, Justin and Amanda Roof, and others

CALL TO ORDER: Mayor Lawson called the meeting to order. She reported that Council Member Koon and his wife were involved in a motor vehicle accident earlier in the day and asked that they be remembered in prayer.

INVOCATION/PLEDGE OF ALLEGIANCE: Mayor Lawson recognized Dr. James H. Cokley of Cherry Hill Missionary Baptist Church who gave the invocation. City Council and those in attendance recited the Pledge of Allegiance.

APPROVAL OF AGENDA: **Motion:** Goldfinch made a motion, seconded by White, to approve the agenda contents. **Vote:** Unanimous among those present. Motion carried.

CONSENT AGENDA:

A. Final reading of Ordinance #2011-10-10 (A) An Ordinance to amend the Purchasing Rules and Regulations for the City of Conway to provide for a local vendor preference

B. City Council minutes – September 26, 2011

Motion: Timbes made a motion, seconded by White, to approve the consent agenda. **Vote:** Unanimous among those present. Motion carried.

PUBLIC INPUT: None.

SPECIAL PRESENTATIONS:

A. Employee Longevity Awards were presented to Chris Dawes, Public Works; Wanda Lilly, Beautification; Sandy Naugle, Finance; and Antwan NeSmith, Fire Department (5 years);

Kent Bitting, Public Utilities, and Le Hendrick, Fire Department (10 years); and Don Parker, Police Department (25 years). These employees were recognized by City Council for their years of service to the City.

- B. United Way Pacesetter Award and Report on Day of Caring.** Capt. Jeremy Carter and Lt. Tammy Carter, United Way Campaign Co-Chairmen for the City of Conway, presented this item of business. Mayor Lawson accepted the United Way Pacesetter Award for the City of Conway on behalf of Council.
- C. Special event request – City of Conway Christmas Tree Lighting Ceremony, December 1, 2011.** The City has requested a special event permit for this annual event which is planned this year for December 1, 2011, starting at 6:00 p.m., at the corner of Main Street and 3rd Avenue. The closure of 3rd Avenue from Main Street to Laurel Street during the event is requested. Staff recommended approval of the request. **Motion:** Goldfinch made a motion, seconded by Chestnut, to approve the special event application for the Christmas Tree Lighting Ceremony as presented. **Vote:** Unanimous among those present. Motion carried.

ORDINANCES FOR FIRST READING

- A. Ordinance #ZA2011-10-24 (A) Accepting the petition of Susan Hawk to annex approximately 0.35 acres of property located at 102 Clemson Road (TMS 151-19-02-034) and zone the property Low Density Residential (R-1) upon annexation.** This property is contiguous to the City limits and is served by City water service. Ownership of the property has recently changed, however, and annexation will be required in order to make a change in the water service account. This property has a single family residence on it and sewer service is provided by Grand Strand Water and Sewer Authority. Staff recommended first reading approval. **Motion:** Timbes made a motion, seconded by Chestnut, to approve first reading of Ordinance #ZA 2011-10-24 (A). **Vote:** Unanimous among those present. Motion carried.
- B. Ordinance #ZA2011-10-24 (B) Accepting the petition of Dennis L. Jordan to annex approximately 0.60 acres of property located at 1741 Church Street (TMS 122-16-01-008) and zone the property Highway Commercial (HC) upon annexation.** This property, which is contiguous to the City limits, is served by City water and sewer services; however, before service can be provided, annexation will be required. There is currently a structure on the property that the owner proposes to use as a sporting goods store which is a permitted use in the Highway Commercial Zoning District. The annexation and rezoning request has been reviewed and is recommended by the Planning Commission. A public hearing on this ordinance will be held at the next Council meeting. Staff recommended first reading approval. **Motion:** Timbes made a motion, seconded by Chestnut, to approve first reading of Ordinance #ZA2011-10-24 (B). **Vote:** Unanimous among those present. Motion carried.

ITEMS FOR CONSIDERATION:

- A. Acceptance of bid for sewer service line camera replacement for Public Utilities Department.** DuBose reported that \$15,000 was included in the FY 2011-12 budget to replace the Public Utilities Department's 14 year old service line camera which is obsolete and frequently in need of repair. Specifications for a replacement unit were sent to three

vendors who sell the type camera requested and the following bids were received: MSC Waterworks (\$15,647.04), P&H Supply Company (\$16,692.78), and Jet Vac (\$15,175.25). Staff recommended that the low bid be accepted. **Motion:** Anderson made a motion, seconded by Goldfinch, to accept the low bid in the amount of \$15,175.25 which was submitted by Jet Vac for one service line camera for the Public Utilities Department. **Vote:** Unanimous among those present. Motion carried.

B. Replacement of Fire Department ladder truck. An amount of \$350,000 was included in the FY 2011-12 budget to replace the Fire Department's 1988 Pierce ladder truck. Baker reported that this truck is in poor condition and is in need of replacement. After researching the used fire truck market, staff recommended the purchase of a refurbished ladder truck from Brindlee Mountain Fire Apparatus of Alabama. This company has identified a 1998 105' Pierce ladder truck that it proposes to recondition for the City of Conway at a purchase price of \$340,000. The company will rebuild the engine, replace all hydraulic lines, replace the emergency lighting, make sure every component is in working order, and repaint and restripe the truck to match the City's current fire apparatus fleet. A two year warranty on all major components (engine, transmission, pump, aerial device, jack system, electrical system, axles, and body structure) would be provided. In addition, Brindlee Mountain will guarantee the City \$20,000 for the trade in of the City's 1988 ladder truck. Staff also recommended that the City advertise its old ladder truck for sale on govdeals.com at a reserve bid price higher than the proposed trade in amount and, if the truck has not sold by the time the new truck is delivered, allow Brindlee Mountain to take possession of the old truck for \$20,000. **Motion:** Anderson made a motion, seconded by White, to approve the purchase of the 1998 Pierce ladder truck from Brindlee Mountain Fire Apparatus at a price of \$340,000 and the sale of the City's 1988 Pierce ladder truck as presented by staff. **Discussion:** Anderson inquired of the maximum height at which the new truck could effectively provide fire fighting service. Baker responded that the length of the ladder on the new truck is the same as that on the old one and could provide fire service up to 70-75 feet or for the exterior of a 7 to 8 story building. In response to a question from Mayor Lawson, Baker estimated that delivery would be in April, 2012. **Vote:** Unanimous among those present. Motion carried.

ADMINISTRATOR'S REPORT:

Graham informed Council that Justin and Amanda Roof have requested that their property at 328 Main Street (TMS 137-02-01-003) be certified for the City's Preservation Tax Incentive Program. Under this incentive program, historical properties must first be certified by City Council as eligible to receive the special tax assessment; the properties must then receive preliminary certification for the special tax assessment from the Community Appearance Board prior to the commencement of any work. Graham advised Council that staff recommended the certification of the Roofs' property based on its status as a contributing property in the Downtown Conway National Register Historic District [(Sec. 1-5-52 (b) (1))]. **Motion:** Anderson made a motion, seconded by Timbes, to approve the recommendation as presented and urged staff to assist the Roofs in any way possible as they work through the steps of the Incentive Program. **Vote:** Unanimous among those present. Motion carried. Mayor Lawson reiterated the need for staff to facilitate the approval process, up to and including at the county level.

COUNCIL INPUT:

Anderson

- commented on the success of the recent Fall Festival.
- reported on recent achievements of the Conway High School junior varsity and varsity competition cheerleading teams.

Goldfinch

- reminded those present of plans for the Conway High School Homecoming Parade on October 21st.
- expressed appreciation for a recent newspaper article regarding four-way stop intersections in Conway.

ADJOURNMENT: Motion: Chestnut made a motion, seconded by Anderson, to adjourn the meeting. **Vote:** Unanimous among those present. Motion carried.

APPROVAL OF MINUTES: Minutes approved by City Council this _____ day of _____, 2011.

Vicky Lefler, City Clerk