

**CITY HALL COUNCIL CHAMBERS
229 MAIN STREET
CONWAY, SOUTH CAROLINA
MONDAY, MAY 18, 2015 – 5:30 PM**

PRESENT: Mayor Alys C. Lawson, Mayor Pro Tem Barbara Blain-Olds, and Council Members Randle L. Alford, Thomas J. Anderson II, William M. Goldfinch IV, Jean M. Timbes, and Larry A. White

STAFF: Bill Graham, City Administrator; Vicky Lefler, Deputy City Administrator; Michael Hardee, Finance Director; Foster Hughes, Parks, Recreation, and Tourism Director; Kevin Chestnut, Public Works Director; James Friday, Public Utilities Director; Adam Emrick, Planning Director; Reggie Gosnell, Police Chief; Le Hendrick, Fire Chief; and Debbie F. Smith, City Clerk

OTHERS IN ATTENDANCE: Kathy Ropp, Rev. Stuart Jacobs, Lynn Delph, Dwaine Koscielniak, John R. Dowmont and others

CALL TO ORDER: Mayor Lawson called the meeting to order.

INVOCATION/PLEDGE OF ALLEGIANCE: Mayor Lawson recognized Rev. Stuart Jacobs of Conway Church of God who gave the invocation. City Council and those in attendance recited the Pledge of Allegiance.

APPROVAL OF AGENDA: Motion: Anderson made a motion, seconded by White, to approve the agenda as presented. Vote: Unanimous. Motion carried.

APPROVAL OF CONSENT AGENDA: **City Council Minutes – May 4, 2015.** Motion: Timbes made a motion, seconded by Blain-Olds, to approve the consent agenda. Vote: Unanimous. Motion carried.

PUBLIC INPUT: **Lynn Delph** expressed her opinion that the pathway to the pond in Rivertown Row Subdivision is not handicap accessible. She requested City Council to reconsider this matter and require that the mulch be replaced with concrete to allow handicap access. Emrick confirmed for Council that, based on his research, it was his opinion that there is no requirement that the pathway be accessible to wheelchairs and that the sidewalks in Rivertown Row meet the City's subdivision requirements. **Dwaine Koscielniak**, President of the Rivertown Row HOA, commented that the HOA is aware of the concerns regarding this pathway and would make a decision on the pathway material after the developer turns it over to the HOA.

There was no further input from the public.

SPECIAL PRESENTATION: **Employee of the Month award for April** was presented to Willie Woodbury, Public Utilities Department. Woodbury was commended by City Council for having been selected as the recipient of this award. The presentation was made by the City Administrator, accompanied by the Public Utilities Director.

PUBLIC HEARING AND ORDINANCE FOR FINAL READING: Public hearing and final reading of Ordinance #2015-05-18 (A) An Ordinance to Raise Revenues and Adopt Budgets for the General Fund, Enterprise/Public Utility Fund, Street/Drainage Fund, Storm Water Fund, Tax Increment Financing Fund, Accommodations Tax Fund, Community Development Fund, and Hospitality Fee Fund, City of Conway, South Carolina, for the fiscal year Beginning July 1, 2015 and Ending June 30, 2016 (FY 2015-16 Budget Ordinance). First reading of the budget proposal was unanimously approved at the May 4th Council meeting. No changes have been made to the budget proposal since that time. **Public Hearing:** There was no comment from the public. **Motion:** Goldfinch made a motion, seconded by Anderson, to approve final reading of Ordinance #2015-05-18 (A). **Vote:** Unanimous. Motion carried.

ORDINANCE FOR FIRST READING: Ordinance #ZA2015-06-01 (A) Accepting the petition of Jared and Dawn Marie Roudybush to annex approximately 0.92 acres of property located at 3962 Long Avenue Extension (TMS #111-00-02-041 / PIN 29413020009) and to rezone the property Low Density Residential (R-1) upon annexation. Emrick reported that this property, which is adjacent to the Conway city limits, recently changed ownership. The property owners have requested City water service; therefore, annexation is required. Staff recommended first reading approval. **Motion:** Blain-Olds made a motion, seconded by White, to approve first reading of Ordinance #ZA 2015-06-01 (A). **Vote:** Unanimous. Motion carried.

ITEMS FOR CONSIDERATION:

- A. Acceptance of bid for replacement sewer by-pass pump for Public Utilities Department.** Friday reported that the FY 2014-15 budget included \$52,000 for the purchase of a replacement portable four-inch sewer by-pass pump. Bids were solicited according to specifications from three companies and two bids were received: Thompson Pumps (Conway, SC) \$43,830.38; Godwin Pumps (N. Charleston, SC) \$43,366.36. In accordance with the City's local vendor preference, Thompson Pumps was contacted and that company agreed to match the low bid submitted by Godwin Pumps. Staff recommended that Council accept the revised bid submitted by Thompson Pumps. **Motion:** Goldfinch made a motion, seconded by Anderson, to accept the revised bid submitted by Thompson Pumps in the amount of \$43,366.36 for a six-inch sewer by-pass pump for the Public Utilities Department. **Vote:** Unanimous. Motion carried.
- B. Acceptance of bid for replacement utility vehicle for Beautification Department.** Hughes reported that the FY 2014-15 budget included funds to replace a 2001 John Deere Gator utility vehicle in the Beautification Department. Bids were solicited according to specifications and three bids were received: Revels Turf & Tractor (John Deere Gator) \$11,598.69; Tyler Equipment Co. (Kubota RTV-X900) \$13,268.00; Redline Powersports (Mule 4010) \$15,099.21. Staff recommended that Council accept the low bid submitted by Revels Turf & Tractor. **Motion:** Blain-Olds made a motion, seconded by White, to accept the low bid of \$11,598.69 submitted by Revels Turf & Tractor for a John Deere Gator utility vehicle for the Beautification Department. **Vote:** Unanimous. Motion carried.
- C. Acceptance of bid for window shades in Public Safety Facility.** Graham reported the new Public Safety Facility does not have shades to cover the windows which is a safety concern for staff. He noted that window shades would not only enhance safety, but would also

provide privacy for the Fire Department sleeping quarters and aid in conserving energy. The following quotes were received for 65 Insolroll shades; all bids included tax, shipping/handling, and installation: Shade and Shutter Expo (Myrtle Beach) \$19,492.50; All About Windows (Charleston) \$22,890.08; and Herald Office Supply (Myrtle Beach) \$23,994.92. There are ample funds in the Public Safety Facility construction budget to cover the cost of these window shades. Staff recommended that Council accept the low bid submitted by Shade and Shutter Expo. **Motion:** Anderson made a motion, seconded by Timbes, to accept the low bid of \$19,492.50 submitted by Shade and Shutter Expo for window shades in the Public Safety Building. **Vote:** Unanimous. Motion carried.

COUNCIL INPUT:

White and Anderson asked staff to look into the availability of some type of solar screening for the two large windows in Council chambers.

Alford inquired about the numbers/location of signs directing the public to the Riverfront and commented that he had recommendations for locations if additional signs are available. Graham asked that the list be submitted to him for consideration by Council.

Anderson asked that the possibility of cameras in Downtown Conway be kept in mind.

Blain-Olds requested that the City Clerk make known the reason when Council members are absent from Council meetings and that the reason be reflected in the minutes. Mayor Lawson noted that, in order for this to be accomplished, Council members would need to provide this information to the Clerk prior to the meeting from which he/she anticipates being absent.


EXECUTIVE SESSION: **Motion:** Anderson made a motion, seconded by White, to enter into executive session to discuss the performance evaluation of the City Clerk. **Vote:** Unanimous. Motion carried.

Motion: White made a motion, seconded by Goldfinch, to come out of executive session. **Vote:** Unanimous. Motion carried.

Motion: Anderson made a motion, seconded by White, to approve the City Clerk's performance evaluation as reviewed during executive session and to authorize the City Administrator to review it with the Clerk. **Vote:** Unanimous. Motion carried.

ADJOURNMENT: **Motion:** Timbes made a motion, seconded by White, to adjourn the meeting. **Vote:** Unanimous. Motion carried.

APPROVAL OF MINUTES: Minutes approved by City Council this 15th day of June, 2015.


Debbie F. Smith, City Clerk