

MINUTES OF MEETING
CONWAY CITY COUNCIL
CITY HALL COUNCIL CHAMBERS
229 MAIN STREET
CONWAY, SOUTH CAROLINA
MONDAY – SEPTEMBER 21, 2015 – 5:30 p.m.

PRESENT: Mayor Alys C. Lawson, Mayor Pro Tem Barbara Blain-Bellamy and Council Members Randle L. Alford, Thomas J. Anderson II, William M. Goldfinch IV, Jean A. Timbes, and Larry A. White

STAFF: Bill Graham, City Administrator; Vicky Lefler, Deputy City Administrator; Kevin Chestnut, Public Works Director; James Friday, Public Utilities Director; Le Hendrick, Fire Chief; Foster Hughes, Parks, Recreation, and Tourism Director; Billy Joe Sawyer, Building Official; Lynn Smith, Human Resource Director; Allison Williams, Finance Director; and Debbie F. Smith, City Clerk

OTHERS IN ATTENDANCE: Kathy Ropp, Hillary Howard, Barbara and Ed Streeter, and others

CALL TO ORDER: Mayor Lawson called the meeting to order.

INVOCATION/PLEDGE OF ALLEGIANCE: Mayor Lawson recognized Rev. Larry Deeds of Bethany Bible Chapel who gave the invocation. City Council and those in attendance recited the Pledge of Allegiance.

APPROVAL OF AGENDA: Due to the absence of the Police Chief and the Planning Director, Mayor Lawson asked that the agenda be amended to remove the report on Police Department activities and the workshop items relative to discussions on proposed amendments to the Unified Development Ordinance. **Motion:** Goldfinch made a motion, seconded by Blain-Bellamy, to remove these items and approve the agenda as amended. **Vote:** Unanimous. Motion carried.

APPROVAL OF CONSENT AGENDA:

- A. **Ordinance #2015-09-21 (A) Authorizing the Lease of City-owned property to Churches Assisting People**
- B. **Ordinance #ZA2015-09-21 (C) Accepting the petition by John R. Long II and Jill L. Crosswell and James H. Reddick Jr. to annex two parcels of property totaling approximately 8.48 acres located on Long Road (TMS #123-00-02-201 / PIN #32409040009 and TMS #123-00-02-202 / PIN #32409040010) and to rezone the properties Low Density Residential (R-1) upon annexation**
- C. **City Council Minutes – August 17, 2015**

Motion: Timbes made a motion, seconded by Alford, to approve the consent agenda. **Vote:** Unanimous. Motion carried.

PUBLIC INPUT:

Lynn Delph shared her concerns regarding the workmanship of Beverly Homes, the construction company that built her home in Rivertown Row. She asked how the City could assist in resolving these issues and unfinished warranty work on her house. The City Administrator informed Council that he would work with the Building Official to determine alternatives at the City's disposal to assist in resolving these issues. Delph was requested to give her list of other dissatisfied homeowners in Rivertown Row to the City Administrator.

Dr. Dennis Stevens informed Council that, in his opinion, the City is not in compliance with State Law regarding the Planning Commission's role in reviewing public building projects which the City has constructed and/or authorized, in particular, the former post office/County museum building and the former site of the City's Law Enforcement Center. Stevens also informed Council that the City's plans for these two projects did not conform with referenced objectives in the City's Comprehensive Plan specifically Tourism Element, Goal 1, Objective #2 and Cultural Resources Element, Goal 3, Objective #3 and Stevens conveyed the Conway Cultural Development Corporation's request that space be designated for the arts, culture and heritage in the former County museum building and that the City designate a Conway Artisan's Center committee to develop a plan for an Art Center in that building. At Mayor Lawson's request, the City Administrator addressed Stevens' concerns. He reported that he had reviewed Steven's information and he has determined that the City has fully complied with State Law and City ordinances in regard to all City projects, including the former Horry County museum building and the former site of the City Law Enforcement Center. Graham also reported that the ordinance adopting the City's Comprehensive Plan, as well as the plan itself, specifies that the plan serves as a "guide" for the City's progress. Dr. Stevens disagreed with the City Administrator's response and requested Council to seek the Attorney General's opinion on this matter.

SPECIAL PRESENTATIONS:

- A. Resolution recognizing the Ascend Ballers basketball travel ball team for winning the National Travel Ball Association Championship.** City Council adopted this resolution at the August 17, 2015 Council meeting. Council Member Larry White read aloud the resolution and presented it to the coaches and several team members who were in attendance.
- B. MASC Achievement Award Presentation.** Bill Taylor, MASC Field Representative, recognized the City of Conway as the winner of the 2015 Achievement Award in the 10,001 – 20,000 population category for its "Underground Wiring Conversion Program." A brief video on the Underground Wiring Conversion program was shown. Mayor Lawson accepted the MASC Achievement award trophy on behalf of the City and thanked staff and Council for the work done on this project.
- C. Funding recommendations from Accommodations Tax Advisory Committee.** The total Accommodations Tax funds available from the fiscal year ending June 30, 2015, is \$29,018.32. This amount includes a carryover of \$8,096.44 and interest earned in the amount of \$23.31. Rein Mungo, Accommodations Tax Advisory Committee Chairman, presented the committee's recommendations for disbursement of funds as follows: Conway Area Chamber of Commerce (\$8,500); Conway Downtown Alive (\$5,100); Create! Conway

(\$4,000); Horry County Historic Society (\$855); Waccamaw Market Cooperative (Conway Farmers Market Association) (\$1,000); and the Theatre of the Republic (\$9,500), leaving a balance of \$63.32, which will be carried over to FY 2016. **Motion:** Alford made a motion, seconded by Blain-Bellamy, to approve the allocation of the Accommodation Tax funds as recommended by the Accommodations Tax Advisory Committee. **Vote:** Unanimous. Motion carried.

D. Special event requests:

1. **Conway Fall Festival, October 3, 2015.** Hughes presented a request from Conway Downtown Alive to expand the alcohol consumption zone, previously approved by Council, for the 2015 Conway Fall Festival planned for Saturday, October 3rd. The Homebrewer's Pantry and Kimberly's has requested to participate in the event; therefore, the alcohol consumption zone will need to include 4th Avenue from Laurel Street to Main Street and a portion of Elm Street from 3rd Avenue to a point just beyond Kimberly's. A map showing the proposed expansion accompanied the request. Staff recommended approval of the request. **Motion:** Anderson made a motion, seconded by Goldfinch, to approve the expansion of the alcohol consumption zone for the 2015 Fall Festival as requested. **Vote:** Mayor Pro Tem Blain-Bellamy and Council Member Timbes voted in the negative; Mayor Lawson, Alford, Anderson, Goldfinch, and White voted in the affirmative. Motion carried.
2. **Big Wheel Race, Saturday, October 31, 2015.** Conway Downtown Alive submitted this special event request for the annual Big Wheel Race to be held Saturday, October 31, 2015. The applicant has requested the closure of Laurel Street from Scarborough Alley to 4th Avenue and 3rd Avenue from Main Street to Elm Street from 9 am until noon for the event. A map of the route of the race accompanied the application. Staff recommended approval of the special event request. **Motion:** Anderson made a motion, seconded by White, to approve the special event request for the Big Wheel Race as submitted. **Vote:** Unanimous. Motion carried.

E. Employee of the Month Award for July was presented to Jeff Leveille, Administration. The presentation was made by the City Administrator, accompanied by the Deputy City Administrator.

F. Employee of the Month Award for August was presented to Jeromy Herndon, Fire Department. The presentation was made by the City Administrator, accompanied by the Fire Chief.

G. Employee Longevity Awards were presented to Brian Cummings, Fire Department, and Dale Long, Police Department – 5 years; Teresa Emanuel, Public Utilities Department (Vehicle Maintenance) – 10 years; and Dan Repass, Police Department – 15 years. The presentation was made by Council Member Goldfinch and the City Administrator.

ORDINANCE FOR FINAL READING. Ordinance #2015-09-21 (B) Amending the City's Code of Ordinance by revising Subsection 3-1-38 (5) and adding Subsection 3-1-38 (6) to codify the procedure for processing special event permit applications. First reading of this ordinance, with requested revisions, was approved at the August 18th Council meeting. Those revisions have been made in the proposed ordinance for final reading. Graham informed Council of an additional item included since first reading which would allow the City Administrator (or

his designee) to make a decision on recurring special events provided the initial request for the event has been approved by Council and there are no significant changes requested. He noted this procedure had been followed in recent years and was supported by Council in previous discussions. Staff recommended approval of final reading. **Motion:** Blain-Bellamy made a motion, seconded by Timbes, to approve final reading of Ordinance #2015-09-21 (B), as presented. **Vote:** Unanimous. Motion carried.

PUBLIC HEARING AND ORDINANCE FOR FIRST READING. Public hearing and first reading of Ordinance #ZA2015-10-5 (A) Accepting the petition by Beverly Homes LLC to rezone approximately 4.94 acres of property located on Community Drive in the former Carsens Ferry Planned District (TMS# 122-00-04-074 / PIN 33704030021) from existing Planned District (PD) to Medium Density Residential (R2) for the purposes of adding to adjacent Rivertown Row Phase II Subdivision and providing required road access. Graham reported that the former Carsens Ferry Subdivision was intended to be developed as a commercial tract but was recently foreclosed upon and parcels are now being sold within this subdivision. The parcel subject to this rezoning was acquired by Beverly Homes LLC for the purpose of installing the required second access and the intent is to develop the property with detached single family dwellings similar to Rivertown Row Phase II. The *Comprehensive Plan* identifies the parcel as Mixed Use; however, the adjacent zoning districts are R-1 and R-2 which would be compatible with the R-2 zoning being requested. The Planning Commission recommended approval of the rezoning. Staff recommended approval of first reading. **Public Hearing:** Lynn Delph acknowledged the benefit of additional tax revenue a development would bring; however, she also shared her concerns and requests regarding future development in this subdivision: (1) requested an environmental study be conducted; (2) expressed concerns that the contractor is continuing to build despite her complaints regarding his work; (3) requested that the contractor be required to have a builder's license rather than a contractor's license; (4) citing the number of houses currently for sale in her neighborhood, she expressed concern for decreasing property values; (5) shared concerns regarding the provisions of public safety services in this subdivision with the increasing number of homes being built. Graham reviewed for Delph the City's process for land development. He also commented that staff has had discussions with Beverly Homes regarding open space and this expansion may allow an opportunity for a City park in the area. Dwaine Koscielniak spoke in support of the rezoning request. There being no further comments, the public hearing was closed. **Motion:** Goldfinch made a motion, seconded by Blain-Bellamy, to approve first reading of Ordinance #ZA2015-10-5 (A). **Vote:** Unanimous. Motion carried.

RESOLUTIONS:

A. Resolution accepting Jordan Estates roadway and drainage system dedication (Summerhaven Loop). Southern Land Partners requested to dedicate the roadway and drainage system for Summerhaven Loop located in the Jordan Estates residential subdivision. Upon approval of this request, the City will accept the following documents which will finalize dedication of the roadway: Drainage Easement, Right-of-Way Deed, General Joinder and Consent to Dedicate, As-Built Road Plans, Certification of Non-Litigation, and the Warranty Surety in the form of a Letter of Credit. Graham noted the warranty agreement, in the amount of \$29,565, will be for three years from the date of the accepted road dedication. The City's Public Works staff has inspected the roadway and drainage in Jordan Estates and found them to be acceptable. **Motion:** Anderson made a motion, seconded by Goldfinch, to adopt the resolution accepting the dedication of the roadway and drainage

system (Summerhaven Loop) in the Jordan Estates subdivision with a three year warranty in the amount of \$29,565. **Vote:** Unanimous. Motion carried.

- B. Resolution accepting letter of credit from Gerald's Land Holdings LLC guaranteeing the installation of infrastructure at Elmhurst Phase 4 Subdivision.** On February 1, 2007, the Conway Planning Commission approved Phase 4 of the Elmhurst Subdivision. This phase has since been divided into two subphases. Phase 4-A includes 38 R-1 (Low Density Residential) zoned lots which require sidewalks on both sides of the road, street trees every 50 linear feet, and ADA accessible ramps. In the event these requirements cannot be met prior to the recording of the final plat, financial surety in the form of cash, cashier's check, or irrevocable letter of credit will be required to equal 125% of the cost of construction. The cost estimate for these improvements is \$97,510.00, which would require a letter of credit for \$121,887.50. Staff recommended that Council adopt the resolution as presented. **Motion:** Blain-Bellamy made a motion, seconded by Goldfinch, to adopt the resolution approving acceptance of the letter of credit in the amount of \$121,887.50 from Gerald's Land Holdings LLC to financially guarantee the installation of the required infrastructure in Phase 4-A of the Elmhurst Subdivision. **Vote:** Unanimous. Motion carried.

ITEMS FOR CONSIDERATION:

- A. Authorization of signatures on City of Conway checks.** City Council has historically authorized the Finance Director to co-sign City checks along with the Mayor. Due to Michael Hardee's recent retirement, the bank requires new signature cards for the City's new Finance Director. **Motion:** Blain-Bellamy made a motion, seconded by Anderson, to authorize the co-signature of Finance Director Allison Williams on all City of Conway checks. **Vote:** Unanimous. Motion carried.
- B. Priority lists for street resurfacing and repairs, sidewalk improvements, small and medium drainage projects, and water/sewer line relocations for SCDOT bridge replacement.** Staff conducted the annual street survey of all City, State, and County streets and prioritized the list according to the roads with the greatest needs. The City budgeted \$303,045, for road and drainage projects and staff had planned to request matching funds from the CTC; however, recently the CTC was notified of additional one-time funding from SCDOT in the amount of \$10,491,962, which has been designated for paving, rehabilitation, resurfacing, and/or reconstruction, and bridge repair, replacement, or reconstruction on state-owned secondary roads. Chestnut reported that, in an effort to take advantage of this new funding source, the state-owned roads were removed from the 2015 CTC request and a second list was created that included only qualifying state-owned roads (the State Road Resurfacing 2015 list). This list included \$200,000 to cover the cost of relocating water and sewer lines for SCDOT's bridge replacement projects on Long Avenue (Crabtree Swamp and Grier Swamp). Chestnut reported that plans call for the two bridge replacements to be done individually which will take about 6-8 months to complete. In addition, Chestnut informed Council of SCDOT's plan to refurbish Main Street Bridge in about 18 months. All bridge projects are expected to entail road closures. Staff recommended approval of the priority lists as presented. **Motion:** Goldfinch made a motion, seconded by White, to approve the CTC priority lists as presented. **Discussion:** Noting flooding issues in the proximity of the Grier Swamp Bridge, Anderson asked that SCDOT be requested to consider raising the level of that bridge. **Vote:** Unanimous. Motion carried. Staff was requested to invite SCDOT representatives to attend the next Council meeting to address concerns and answer any questions Council may have regarding the upcoming bridge projects.

C. Replacement of cylinders in self-contained breathing apparatus (SCBA). Hendrick reported that \$18,000 was allotted in the FY 2015-16 budget for SCBA cylinder replacement. A total of 25 cylinders are currently in need of replacement and this allotment will replace approximately 20, leaving 5 cylinder replacements to be funded in the FY 2016-17 budget. Bids for 20 cylinders were solicited and the following bids were submitted: Municipal Emergency Services - \$18,318.40; Rhinehart Fire Services - \$18,810.60; and Anderson Fire & Safety - \$19,367.00. Staff recommended acceptance of the low bid. **Motion:** White made a motion, seconded by Anderson, to accept the low bid which was submitted by Municipal Emergency Services in the amount of \$18,318.40 for 20 replacement SCBA cylinders. **Vote:** Unanimous. Motion carried.

D. Acceptance of bids:

- 1. Two replacement vehicles for Fire Department.** The FY 2015-16 budget includes \$44,000 for the replacement of two Fire Department staff vehicles. The following bids, which include sales tax, were submitted per the City's specifications: Palmetto Chevrolet - \$18,640, Chevrolet Impala; Conway Ford - \$22,298, Ford Taurus; and Love Chevrolet - \$18,829, Chevrolet Impala. Staff recommended acceptance of the low bid which was submitted by Palmetto Chevrolet for two Chevrolet Impalas at \$18,540 each for a total cost of \$37,280. **Motion:** Timbes made a motion, seconded by White, to approve staff's recommendation. **Vote:** Unanimous. Motion carried.
- 2. Five replacement patrol vehicles and one administration vehicle for Police Department.** The FY 2015-16 Capital Outlay budget designates funding for the replacement of five front-line patrol vehicles and one administrative vehicle. The following bids, which include sales tax, were received from local and state contract vendors per the City's specifications: Police vehicles: Palmetto Chevrolet - \$26,177.31 each; Conway Ford - \$24,799.00 each; and Love Chevrolet (Columbia) - \$27,739.00 each. Administration vehicles: Palmetto Chevrolet - \$18,640.00 (Impala); Conway Ford - \$22,298.00 (Taurus); Love Chevrolet (Columbia) - \$18,829.00 (Impala). Staff recommended approval of the low bid for patrol vehicles which was submitted by Conway Ford in the amount \$24,799 per unit for a total of \$123,995, and the low bid for the administrative vehicle (Impala) which was submitted by Palmetto Chevrolet in the amount of \$18,640. **Motion:** Blain-Bellamy made a motion, seconded by Goldfinch, to approve staff's recommendation. **Vote:** Unanimous. Motion carried.
- 3. One replacement vehicle for Building Department.** The FY 2015-16 budget included \$17,000 for the replacement of a vehicle for the Building Department. The following bids, which include sales tax, were submitted per City specifications: Conway Ford - \$16,150.00, Ford Focus; Palmetto Chevrolet - \$17,576.95, Chevy Cruz; and Love Chevrolet - \$17,693.00, Chevy Cruz; Staff recommended approval of the low bid. **Motion:** Anderson made a motion, seconded by White, to approve the low bid which was submitted by Conway Ford in the amount of \$16,150. **Vote:** Unanimous. Motion carried.
- 4. Collins Park playground equipment.** City staff recently issued a Request for Proposals for interested firms to design a component playground structure for Collins Park. Funds to pay for this project were included in the FY 2015-16 General Fund budget. The following bids, which include sales tax, delivery and installation, were submitted:

Churchich Recreation - \$45,000; Game Time - \$40,717.21; and Play World - \$44,998.85. Staff recommended approval of the design and bid submitted by Churchich Recreation in the amount of \$45,000. This recommendation was based on the overall design and number of components provided. **Motion:** Blain-Bellamy made a motion, seconded by Anderson, to accept the design and bid submitted by Churchich Recreation in the amount of \$45,000 for the Collins Park playground equipment. **Vote:** Unanimous. Motion carried.

5. Shade sail to cover new playground equipment at the Conway Recreation Complex.

City staff recently issued a Request for Proposals for interested firms to design and install a shade sail system for the new playground at the Conway Recreation Complex. Funds to pay for this project are included in the FY 2015-16 General Fund budget. The following bids, which include sales tax, were submitted: Carolina Shade Sails LLC - \$29,000.00; Churchich Recreation - \$32,540.00; and Playground Shade & Surfacing - \$37,233.50. Hughes reported that one large pine tree would have to be removed to allow installation of the new equipment which will accommodate 100 kids at one time. Staff recommended acceptance of the shade sail design and bid in the amount of \$29,000 submitted by Carolina Shade Sails LLC. **Motion:** Alford made a motion, seconded by Timbes, to accept staff's recommendation. **Vote:** Unanimous. Motion carried. Hughes noted these shade sails have a 25 year warranty.

6. Sports field lighting at the Conway Recreation Complex.

Funds were included in the FY 2015-16 General Fund budget to purchase and install ball field lights on Field C at the Conway Recreation Complex. A Request for Proposals was issued and bid information was sent to several manufacturers. The following bids, which include sales tax, were submitted: Torrence Sports Lighting - \$52,023.40; American Sports Lighting - \$57,388.38; Musco Sports Lighting - \$64,200.00; Techline Sport Lighting - \$89,900.00. Staff recommended acceptance of the low bid. **Motion:** Anderson made a motion, seconded by White, to accept the low bid which was submitted by Torrence Sports Lighting in the amount of \$52,023.40 for ballfield lights for Field C at the Recreation Complex (does not include installation). **Vote:** Unanimous. Motion carried.

7. Sewer lines rehabilitation.

Friday reported that job specifications and bid requests were sent to four companies for the rehabilitation of approximately 2,650 feet of aging sewer lines. A map depicting the project area was shared with Council (projected area is in back yards between houses that front Laurel Street and those that front Main Street from 16th Avenue to near 10th Avenue). The following bids were submitted: Layne Inliner LLC - \$129,252.50, and IPR Southwest LLC - \$159,900. Friday informed Council that the budget line item for this project is \$100,000 but funds are available in water and sewer line extensions that can be reallocated to cover the additional cost. Staff recommended acceptance of the low bid and approval of the reallocation of funds. **Motion:** Blain-Bellamy made a motion, seconded by White, to accept the low bid in the amount of \$129,252.50 which was submitted by Layne Inliner LLC for this sewer line rehabilitation and to approve the reallocation of funds as requested. **Vote:** Unanimous. Motion carried.

E. Request from R J Corman Railroad Company to return crossing signage at railroad crossings.

In the City, several years ago, rail service was discontinued. R J Corman recently purchased the CSR railroad and is working diligently to get the rail service back into operation, possibly by November 2015; accordingly, R J Corman has requested staff to re-

install the crossing signage that had been removed at railroad crossings. **Motion:** Goldfinch made a motion, seconded by Anderson, to deny the request. **Discussion:** In his response to an inquiry from Blain-Bellamy, the City Administrator provided information on the history of the stop signs being removed after rail service was discontinued several years ago. He also spoke on the importance of the return of rail service as soon as possible to certain local industries. Mayor Lawson commented on the need for increased rail safety near schools. It was suggested by Goldfinch that R J Corman could be requested to install signal arms at those areas where increased safety is needed but people have gotten accustomed to the yield signs at rail crossings. Timbes suggested that stop signs be re-installed until details could be worked out and Mayor Lawson agreed that the City should move forward now with re-installing the stop signs so drivers could become re-accustomed to stopping at crossings before rail service returns. **Vote:** Anderson, Blain-Bellamy, and Goldfinch voted in the affirmative; Mayor Lawson, Alford, Timbes, and White voted in the negative. Motion failed. **Motion:** Timbes made a motion, seconded by White, to reinstall the stop signs that were removed by the City at railroad crossings and request R J Corman to strongly consider installing an automated arm, flashing lights and/or some other measure at the crossings. **Vote:** Mayor Lawson, Alford, Timbes, and White voted in the affirmative; Anderson, Blain-Bellamy, and Goldfinch voted in the negative. Motion carried. Graham advised that a representative from R J Corman is scheduled to attend the October 19th City Council meeting and could address concerns at that time.

INFORMATION ITEM: Fiscal Year 2014-15 Budget update was presented as information by Williams.

COUNCIL INPUT:

Anderson:

- requested that the Conway High football be broadcast again on the City's access channel.
- thanked all employees for their hard work on behalf of the City.
- requested that staff be diligent in removing all illegal signs within the City.

Goldfinch expressed his concerns regarding the lack of travel alternatives and public safety issues when a portion of Long Avenue is closed for the Grier Swamp Bridge project.

Blain-Bellamy:

- expressed her concern about the increase of dogs running loose in the City and requested reminders be shown on the City's access channel.
- requested that Council be updated on the progress of the old post office renovations on a regular basis.
- requested staff to provide Council with photos of the SCBA cylinders being purchased for the Fire Department and vehicles that are being replaced.
- requested staff to confirm that uniform City employees have all of the necessary certifications and licenses required for their position.
- recommended that public information such as the City's budget be posted on the City's website.
- requested that large City events, such as the Fall Festival, be advertised prominently on the City's access channel and website.
- requested staff to move forward with developing plans to renovate Council's seating arrangements in Council Chambers. Mayor Lawson asked staff to contact the Historical Preservation Committee in regard to this request.

- inquired if a City representative will attend the Community Development Association meeting in Columbia on October 8th.

Timbes reminded Council and staff that the “See You at the Pole” event begins at 7:00 a.m. on Wednesday, September 26th at Conway Elementary School. Council Members attending should arrive by 6:45 am. Mayor Lawson asked staff to send Council information on this event for other schools.

Alford:

- shared information on the unlimited grant program, sponsored by Firehouse Subs, for Police and Fire Department lifesaving equipment for fire and police sponsored by Firehouse Subs.
- reported a STOP sign covered by branches at Session Street and 18th Avenue.

The Council meeting recessed after this item of business and reconvened in the Conference Room for the remainder of the meeting.

WORKSHOP: Discussion regarding a consultant engineer for the City Storm Water Management Program. Chestnut reported that the City holds a NPDES Phase II Municipal Separate Storm Sewer System (MS4). In accordance with this permit, SCDHEC is required to audit the City’s Storm Water Management Program once per permit period and violations can have serious consequences. Chestnut noted it is not feasible for the City to employ a stormwater manager at the present time and that a stormwater consultant engineer could provide the expertise to evaluate the City’s storm water program and provide recommendations and training to ensure compliance. The FY 2015-16 budget includes \$17,000, for storm water consultant services and staff proposed that RFP’s be issued for these services. **Outcome:** There was a consensus that staff should move forward with issuing an RFP for the consultant storm water engineering services.

EXECUTIVE SESSION: Motion: Anderson made a motion, seconded by White, to enter into executive session to consider a City board appointment [pursuant to SC Code §30-4-70(a)]. **Vote:** Unanimous. Motion carried.

Motion: White made a motion, seconded by Anderson to come out of executive session. **Vote:** Unanimous. Motion carried.

Consideration of City board appointment. Motion: Timbes made a motion, seconded by White, to appoint Alfreda White to the Conway Housing Authority Board of Commissioners to fill an unexpired term ending April 24, 2019. **Vote:** Unanimous. Motion carried.

ADJOURNMENT: Motion: Blain-Bellamy made a motion, seconded by Goldfinch, to adjourn the meeting. **Vote:** Unanimous. Motion carried.

APPROVAL OF MINUTES: Minutes approved by City Council this 19th day of October, 2015.



 Debbie F. Smith, City Clerk